

4.6 TABLES MENU

This process allows the functional user access to update the system maintenance tables and user tables. The maintenance tables and user tables are used for editing and validating data that is entered into NPDMS, and for records containing specific default values required for special and scheduled processing. Each of these records is accessed through the Table ID and a unique field called the Record Key.

4.6.1 Tables Processing

The Table ID is a unique three digit number identifying each table in the system. For each record, a unique field is used to access a specific table record. For example, to establish or access a record on the User Access Table, the User Id must be entered to either initiate a record or retrieve a record. Each table processes the User Id, the current system time, and the current system date for audit trail purposes.

User tables are those tables that the System Administrator uses to configure NPDMS for his or her installation. These user (configuration) tables are as follows: User Access, Center Profile, Installation Code, and Printer Destination Tables. The System Administrator creates and modifies user tables to set up specific default values that are unique to their Installation.

The System Administrator may modify maintenance tables only in an emergency; however, the site is responsible for maintaining those modifications. And, the site must immediately notify the Development Installation (DI). This procedure allows the DI to install the changes prior to a NASA-wide distribution of the next NPDMS release. Major changes to system maintenance tables are provided with other system release information.

NOTE: The screen field data areas through NPDMS, the Fastpath name (limited to eight characters) is displayed on the fourth line starting at the center of the screen.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

To access the TABLE MENU, Enter Selection 3 on the NPDMS MAIN MENU or type one of the following direct commands:

- **ADD TABLE**
- **MODIFY TABLE**
- **DELETE TABLE**
- **BROWSE TB**
- Press **<Enter>**

The Table File Update Menu is displayed. NPDMS displays the rest of the available tables using PF keys to scroll up and down. See instructions below:

```
ND3000MA / ND3000PA          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
                               TABLE FILE UPDATE MENU                13:30:33
                                         TA                         MSXXX

Table Id       Table Name

 001   User Access Table
 005   GSA Region Table
 010   DRMO DODAAC Table
 015   Exception Processing Table
 020   Federal Supply Classification (FSC) Code Table
 025   Unit Of Measure Table
 030   Supply Condition Code Table
 035   Disposal Condition Code Table
 040   Performance Measures Standard Table
 045   Demilitarization Code Table
 050   Center Profile Table

Enter Table Id: ____ Enter Selection: _ (A=Add, B=Browse, C=Change, D=Delete)
                           More: Y
Navigation: _____
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--
      HELP    LOPF    PREV        CNCL     PGUP    PGDN           EXIT
```

INPUT DATA

- Table ID input value = 3 digit table number
- Selection input values = **A, B, C, or D**
- More system input value = **Y**
- Press **<Enter>, PF20 or PF8**

If you press PF20 or PF8, NPDMS displays tables 051 - 095 on the Table File Update Menu. If a table identifier and selection are typed and enter is pressed, the selected table screen displays.

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM 03/01/01
ND3000MA / ND3000PA TABLE FILE UPDATE MENU 13:32:50
 TA MSXXX

Table Id Table Name

051	Property Location Table
055	Report/Maintenance Selection Table
060	Shelf Life Type I Table
062	Shelf Life Type II Table
065	Hazardous Materials Code Table
070	Controlled Inventory Item Code Table
075	ADPE Identification Code Table
080	Precious Metals Code Table
085	Materiel Management Aggregation Code Table
090	DRMO Disposal Authority Code Table
095	DRMO Additional Data Code Table

Enter Table Id: _____ Enter Selection: _ (A=Add, B=Browse, C=Change, D=Delete)
More: Y

Navigation: _____

Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--
HELP LOPF PREV CNCL PGUP PGDN EXIT

INPUT DATA

If a table identifier and selection are typed and enter is pressed, the selected table screen displays. If you press PF19 or PF7, NPDMS displays tables 001 - 050 on the Table File Update Menu. If you press PF20 or PF8, NPDMS displays tables 105 - 190 on the Table File Update Menu.

ND3000MA / ND3000PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM TABLE FILE UPDATE MENU TA	03/01/01 13:34:01 MSXXX																		
<table border="0"> <thead> <tr> <th>Table Id</th> <th>Table Name</th> </tr> </thead> <tbody> <tr><td>105</td><td>Installation Code Table</td></tr> <tr><td>145</td><td>Printer Destination Table</td></tr> <tr><td>155</td><td>Screening Days Table</td></tr> <tr><td>160</td><td>Reimbursement Codes Table</td></tr> <tr><td>165</td><td>Hazardous Materials Indicator Codes Table</td></tr> <tr><td>170</td><td>Recipient Name Table</td></tr> <tr><td>180</td><td>Transfer Type Table</td></tr> <tr><td>190</td><td>Transfer Subtype Table</td></tr> </tbody> </table>			Table Id	Table Name	105	Installation Code Table	145	Printer Destination Table	155	Screening Days Table	160	Reimbursement Codes Table	165	Hazardous Materials Indicator Codes Table	170	Recipient Name Table	180	Transfer Type Table	190	Transfer Subtype Table
Table Id	Table Name																			
105	Installation Code Table																			
145	Printer Destination Table																			
155	Screening Days Table																			
160	Reimbursement Codes Table																			
165	Hazardous Materials Indicator Codes Table																			
170	Recipient Name Table																			
180	Transfer Type Table																			
190	Transfer Subtype Table																			
Enter Table Id: ____ Enter Selection: _ (A=Add, B=Browse, C=Change, D=Delete) More: N Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL PGUP PGDN EXIT																				

INPUT DATA

- Table Id input value = 3 digit table number
- Selection input values = **A, B, C, or D**
- More system input value = **Y**
- Press **<Enter>, PF20 or PF8**

If a table identifier and selection are typed and enter is pressed, the selected table screen displays. If you press PF19 or PF7, NPDMS displays tables 051 - 095 on the Table File Update Menu.

4.6.1.1 User Access Table

The User Access Table is used for the verification of valid User ID's during logon, and the loading of user profile data into the NPDMS global variable fields. This profile data defines what subsystems the user can access and what capability the user has once a subsystem has been accessed. Refer to the *NPDMS Data Dictionary AIM-NPDMS-DD-04.5* for field definitions. There is one record per user in the User Access Table. This table should have limited user update authority.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if

an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **001** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the User Access Table – 001 screen (ND3001MA) or User Access Browse screen (ND3001MB) is displayed and the following occurs:

4.6.1.1.1 Add User Access

If Table Id input value = **001** and Selection value is **A**, NPDMS displays the Add screen.

ND3001MA / ND3001PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM USER ACCESS TABLE - 001 A TB ADD	03/01/01 13:36:44 MSXXX
User ID: *****		
User Name: *****		
Installation No: 08 08		
User Change Authority: * (1=Clerical Only, 2=Managerial)		
Printer Destination: P3030132 LINE PRINTER MG-2		
User Job Card: /IRNPDM JOB (MSIRMNPDM004, MG2), 'PDM', CLASS=D, MSGCLASS=A, NOTIFY=MSXXX_____		
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT		

INPUT DATA

- User ID
- User Name
- Installation No (your Subinstallation number)
- User Change Authority input values = **1** or **2**
- Print Destination Default is printer ID in the Center Profile Table for your output report unless you change the value
- User Job Card Default is the current user's INST-JOB-CARD-TEXT taken

from the Center Profile Table

NOTE: Default for the Printer Destination is taken from the Center Profile Table. The user may change this value. Once changed by the user, it remains stored in the user's profile until changed again.

- Press <Enter> . NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.1.2 Change User Access

If Table Id input value = **001** and Selection value is **C**, NPDMS displays the Change screen.

ND3001MA / ND3001PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM USER ACCESS TABLE - 001 CH TB CHANGE	03/01/01 13:39:08 MSXXX
User ID: *****		
User Name: *****		
Installation No: **		
User Change Authority: * (1=Clerical Only, 2=Managerial)		
Printer Destination: *****		
User Job Card: _____		
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT		

INPUT DATA

All fields are protected except

- User ID
- Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: User ID cannot be changed. If the User ID is erroneous, the record must be removed through the “Delete User Access” process and corrected through the “Add User Access” process.

NOTE: If a User Change Authority is changed from 2 (managerial) to 1 (clerical) or vice versa and that user is currently on the NPDMS System, the changes will not take effect until that user logs off the system (i.e., previous User Access Table information remains in the globals until logoff and will take effect at the time of the next logon).

INPUT DATA

- User Name
- Installation No (your Subinstallation Number)
- User Change Authority input values = **1 or 2**
- Printer Destination (Printer Id for your output reports)
- User Job Card Default is the current user's INST-JOB-CARD-TEXT taken from the Center Profile Table
- Press <Enter>. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Change screen for entry of the next record.

4.6.1.1.3 Delete User Access

If Table Id input value = **001** and Selection value is **D**, NPDMS displays the Delete screen.

ND3001MA / ND3001PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM USER ACCESS TABLE - 001 DE TB DELETE	03/01/01 13:40:53 MSXXX
<p>User ID: *****</p> <p>User Name: *****</p> <p>Installation No: **</p> <p>User Change Authority: * (1=Clerical Only, 2=Managerial)</p> <p>Printer Destination: *****</p> <p>User Job Card: _____</p> <p>Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT</p>		

INPUT DATA

All fields are protected except

- User ID

- Press <Enter>. The system displays the following selected record fields and the confirmation field:
 - User Name
 - Installation No
 - User Change Authority
 - Printer Destination
 - User Job Card

INPUT DATA

- Verify Delete input value = **D**
- Press <Enter>. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

4.6.1.1.4 Browse User Access

If Table Id input value = **001** and Selection value is **B**, NPDMS displays the Browse Screen.

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM				03/01/01	
USER ACCESS BROWSE				13:42:13	
BRO TB				MSXXX	
USER ID	USER NAME	INST	SUB INST	CHNG	ATHRTY
XXXXXX	XXXXXXXXXXXX	08	08	2	
XXXXXX	XXXXXXXXXXXX	08	08	2	
XXXXXX	XXXXXXXXXXXX	08	08	2	
XXXXXX	XXXXXXXXXXXX	08	08	2	
XXXXXX	XXXXXXXXXXXXXXXX	08	08	1	
XXXXXX	XXXXXXXXXXXXXX	08	08	1	
XXXXXX	XXXXXXXXXXXXXXXX	08	08	2	
XXXXXX	XXXXXXXXXXXXXXXX.	08	08	2	
XXXXXX	XXXXXXXXXXXXXX	08	08	1	
XXXXXX	XXXXXXXXXXXXXXXX	08	08	1	
Start Value		(Enter Full or Partial Browse Value)			
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- LOPF PREV PGUP PGDN EXIT					

DISPLAYED DATA

User ID

User Name

Installation No Installation and Subinstallation

User Change Authority

INPUT DATA

The Start Value field represents the beginning User ID to start the browse list. For example, if you know that the User ID starts with MS, then enter MS in the Start Value field.

- Start Value
- Press <Enter>, **PF19** or **PF17**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the User Access browse list repositions to the Use ID entered or the next closest value after the User Id. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 User Ids will be displayed (if there are not 10 User Ids left to browse, then the remaining User Ids will be displayed). If you press PF19 or PF7, the previous 10 User Ids will be displayed.

4.6.1.2 GSA Region Table

The GSA Region Table contains a two position code used to identify GSA Reporting Regions, along with their associated addresses. The GSA Region Table is used for the verification of valid GSA Regions and the retrieval of specific GSA Region addresses when reporting to GSA. Refer to the *NPDMS Data Dictionary AIM-NPDMS-DD-04.5* for field definitions. There is one record per GSA Region in the GSA Region Table. This table should have limited user update authority.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **005** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the GSA Region Table – 005 screen (ND3005MA) or the GSA Region Table screen (ND3005MB) is displayed and the following occurs:

4.6.1.2.1 Add GSA Region

If Table Id input value = **005** and Selection value is **A**, NPDMS displays the Add screen.

ND3005MA / ND3005PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM GSA REGION TABLE - 005 A TB ADD	03/01/01 13:52:28 MSXXX
GSA Region: **		
GSA Name: *****		
Address: *****		
City: ***** State: ** Zip: ****_		
Navigation: _____ Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--- HELP LOPF PREV CNCL EXIT		

INPUT DATA

- GSA Region
- GSA Name
- Address
- City
- State
- Zip
- Press <Enter>. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.2.2 Change GSA Region

If Table Id input value = **005** and Selection value is **C**, NPDMS displays the Change screen.

ND3005MA / ND3005PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM GSA REGION TABLE - 005 CH TB CHANGE	03/01/01 13:54:05 MSXXX
GSA Region: **		
GSA Name: *****		
Address: *****		
City: ***** State: ** Zip: ****_		
Navigation: _____		
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT		

INPUT DATA

All fields are protected except

- GSA Region
- Press <Enter>. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: GSA Region cannot be changed. If the GSA Region is erroneous, the record must be removed through the “Delete GSA Region” process and corrected through the “Add GSA Region” process.

INPUT DATA

- GSA Name
- Address
- City
- State
- Zip
- Press <Enter>. NPDMS then displays the message ‘Record Successfully Changed’ and remains on the Change screen for entry of the next record.

4.6.1.2.3 Delete GSA Region

If Table Id input value = **005** and Selection value is **D**, NPDMS displays the delete screen.

ND3005MA / ND3005PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM GSA REGION TABLE - 005 DE TB DELETE	03/01/01 13:56:47 MSXXX
GSA Region: **		
GSA Name: *****		
Address: *****		
City: ***** State: ** Zip: ****_		
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT		

INPUT DATA

All fields are protected except

- GSA Region
- Press **<Enter>**. The system displays the following selected recorded fields and the confirmation field:
- GSA Name
- Address
- City
- State
- Zip

INPUT DATA

Verify Delete input value = **D**

- Press <Enter>. NPDMS then displays the message ‘Record Successfully Deleted’ and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

4.6.1.2.4 Browse GSA Region

If Table Id input value = **005** and Selection value is **B**, NPDMS displays the Browse screen.

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM			03/01/01
GSA REGION TABLE			13:58:24
BRO TB			MSXXX
ACT	GSA REGION	GSA NAME	
---	-----	-----	
—	W	GSA, NATIONAL CAPITOL REGION	
—	00	GSA, IRMS, KMAD	
—	01	GSA, BOSTON FEDERAL OFFICE BUILDING	
—	02	GSA, JACOB K. JAVITS FEDERAL BUILDING	
—	03	GENERAL SERVICES ADMINISTRATION	
—	04	GENERAL SERVICES ADMINISTRATION	
—	05	GENERAL SERVICES ADMINISTRATION	
—	06	GENERAL SERVICES ADMINISTRATION	
—	07	GENERAL SERVICES ADMINISTRATION	
—	08	GENERAL SERVICES ADMINISTRATION, BLDG 41	
Start Value			(Enter Full or Partial Browse Value)
Navigation:			
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--			
LOPF	PREV	PGUP	PGDN
			EXIT

DISPLAYED DATA

- GSA Region
- GSA Name

INPUT DATA

The Start Value field represents the beginning GSA Regions to start the browse list. For example, if you know that the GSA Region starts with 0, then enter 0 in the Start Value field.

- Start Value
- Press <Enter>, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the GSA Region browse list repositions to the GSA Region entered or the next closest value after the GSA Region. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is

pressed, the next 10 GSA Regions will be displayed (if there are not 10 GSA Regions left to browse, then the remaining GSA Regions will be displayed). If you press PF19 or PF7, the previous 10 GSA Regions will be displayed.

INPUT DATA

- ACT input value = **D**
- Press **<Enter>**. The system displays the following screen with additional information about the selected GSA Region:

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM		03/01/01
ND3005MB / ND3005PB		GSA REGION TABLE
Valid ACT = D		
BRO TB		
13:58:24		
MSXXXX		
ACT	GSA REGION	GSA NAME
---	GSA REGION TABLE - ADDITIONAL DATA	
-	GSA Region: 04	
-	GSA Name: GENERAL SERVICES ADMINISTRATION	
-	Address: 410 W. PEACHTREE STREET	
-	-	
-	City: ATLANTA State: GA Zip: 30365	
_____ (Enter Full or Partial Browse Value)		
Navigation: _____		
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--		
LOPF	PREV	PGUP PGDN
		EXIT

DISPLAYED DATA

- GSA Region
- GSA Name
- Address
- City
- State
- Zip
- Press **<Enter>**. NPDMS then re-displays the GSA Region Table screen.

4.6.1.3 DRMO DODAAC Table

The DRMO Department of Defense Area Activity Code (DODAAC) Table is used for the verification of valid Defense Reutilization Marketing Office (DRMO) Activities, Routing Identifier Codes (RIC), and the retrieval of specific DRMO Activity addresses with specific RIC information when transferring to the DRMO. This information appears on the DD-1348-1A generated by NPDMS. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per DRMO Activity in the DRMO DODAAC Table. This table should have limited user update authority.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **010** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the DRMO DODAAC Table – 010 screen (ND3010MA) or the DRMO DODAAC Table screen (ND3005MB) is displayed and the following occurs:

4.6.1.3.1 Add DRMO DODAAC

If Table Id input value = **010** and Selection value is **A**, NPDMS displays the Add screen.

ND3010MA / ND3010PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM DRMO DODAAC TABLE - 010 A TB ADD	03/01/01 14:02:27 MSXXX
DRMO DoDAAC: ***** DRMO DoDAAC RIC: ***		
DRMO DoDAAC Name: *****		
Address: *****		
City: ***** State: ** Zip: *****		
DRMO DoDAAC Contact Name: *****		
DRMO DoDAAC Phone: (***) *** - ***		
Navigation: _____ Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT		

INPUT DATA

- DRMO DODAAC
- DRMO DODAAC RIC
- DRMO DODAAC Name
- Address
- City
- State
- Zip
- DRMO DODAAC Contact Name
- DRMO DODAAC Phone
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.3.2 Change DRMO DODAAC

If Table Id input value = **010** and Selection value is **C**, NPDMS displays the Change screen.

ND3010MA / ND3010PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM	03/01/01
	DRMO DODAAC TABLE - 010	14:03:56
	CH TB	MSXXX

DRMO DoDAAC: *****	DRMO DoDAAC RIC: ***	
DRMO DoDAAC Name: *****		
Address: *****		
City: *****	State: **	Zip: *****
DRMO DoDAAC Contact Name: *****		
DRMO DoDAAC Phone: (***) *** - ****		

Navigation:	Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--			
HELP	LOPF	PREV	CNCL	EXIT

INPUT DATA

All fields are protected except

- DRMO DODAAC
- Press <Enter>. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: DRMO DODAAC cannot be changed. If the DRMO DODAAC is erroneous, the record must be removed through the “Delete DRMO DODAAC” process and corrected through the “Add DRMO DODAAC” process.

INPUT DATA

- DRMO DODAAC RIC
- DRMO DODAAC Name
- Address
- City

- State
- Zip
- DRMO DODAAC Contact Name
- DRMO DODAAC Phone
- Press <Enter>. NPDMS then displays the message ‘Record Successfully Changed’ and remains on the Change screen for entry of the next record.

4.6.1.3.3 Delete DRMO DODAAC

If Table Id input value = **010** and Selection value is **D**, NPDMS displays the Delete screen.

ND3010MA / ND3010PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM DRMO DODAAC TABLE - 010 DE TB DELETE	03/01/01 14:08:04 MSXXX
DRMO DoDAAC: ***** DRMO DoDAAC RIC: ***		
DRMO DoDAAC Name: *****		
Address: *****		
City: ***** State: ** Zip: **** _____		
DRMO DoDAAC Contact Name: *****		
DRMO DoDAAC Phone:(***) *** - ***		
Navigation: _____ Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--- HELP LOPF PREV CNCL EXIT		

INPUT DATA

All fields are protected except

- DRMO DODAAC
- Press <Enter>. The system displays the following selected record fields and the confirmation field:
- DRMO DODAAC RIC
- DRMO DODAAC Name

- Address
 - City
 - State
 - Zip
 - DRMO DODAAC Contact Name
 - DRMO DODAAC Phone

INPUT DATA

- Verify Delete input value = **D**
 - Press <Enter>. NPDMS then displays the message ‘Record Successfully Deleted’ and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

4.6.1.3.4 Browse DRMO DODAAC

If Table Id input value = **010** and Selection value is **B**, NPDMS displays the Browse Screen.

DISPLAYED DATA

- DRMO DODAAC
 - RIC Code
 - DRMO DODAAC Name

INPUT DATA

The Start Value field represents the beginning DRMO DODAAC to start the browse list. For example, if you know that the DRMO DODAAC starts with SG, then enter SG in the Start Value field.

- Start Value
 - Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the DRMO DODAAC browse list repositions to the DRMO DODAAC entered or the next closest value after the DRMO DODAAC. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 DRMO DODAACs will be displayed (if there are not 10 DRMO DODAACs left to browse, then the remaining DRMO DODAACs will be displayed). If you press PF19 or PF7, the previous 10 DRMO DODAACs will be displayed.

INPUT DATA

- ACT input value = D
 - Press <Enter>. The system displays the following screen with additional information about the selected DRMO DODAAC:

ND3005MB / ND3010PB	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM			03/01/01
Valid ACT = D	DRMO DODAAC TABLE BROWSE			15:06:17
	BRO TB			MSXXX
ACT	DRMO	RIC	CODE	DRMO DODAAC NAME
---	-----	-----	-----	-----
D	SC1435	SVU		DRMO-WURTSMITH
-	SG4000	SQ9		DRMR-EUROPE
-	SG4010	SQA		DRMO-MOLESWORTH
-	SG4030	SQC		DRMO-BERLIN
-	SG4050	SQE		DRMO-KASTEL
-	SG4060	SQF		DRMO-KEFLAVIK
-	SG4070	SQG		DRMO-KAISERSLAUTERN
-	SG4110	SQL		DRMO-SECKENHEIM
-	SG4120	SQM		DRMO-NEURENBERG
-	SG4130	SQN		DRMO-HANAU
Start Value _____ (Enter Full or Partial Browse Value)				
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- LOPF PREV PGUP PGDN EXIT				

ND3005MB / ND3010PB	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM			03/01/01
Valid ACT = D	DRMO DODAAC TABLE BROWSE			15:11:17
	BRO TB			MSXXX
DRMO DODAAC TABLE - ADDITIONAL DATA				
DRMO DoDAAAC: SC1435		DRMO DoDAAAC RIC: SVU		
DRMO DoDAAAC Name: DRMO-WURTSMITH Address: P.O. BOX 3001				
City: WURTSMITH AFB		State: MI Zip: 487536100		
DRMO DoDAAAC Contact Name: INAS ROMAN				
DRMO DoDAAAC Phone: (517) 747 - 6357				
Start Value _____ (Enter Full or Partial Browse Value)				
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- LOPF PREV PGUP PGDN EXIT				

DISPLAYED DATA

- DRMO DODAAC
- DRMO DODAAC RIC
- DRMO DODAAC Name
- Address
- City
- State
- Zip
- DRMO DODAAC Contact Name
- DRMO DODAAC Phone
- Press <Enter>. NPDMS then re-displays the DRMO DODAAC Table Browse screen.

4.6.1.4 Exception Processing Table

The Exception Processing Table is used to identify personal property that needs to undergo exception processing and for the retrieval of specific data that defines what exception processing should take place. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record in the Exception Processing Table for each Custodian Account Number that identifies a custodian account that needs exception processing. This table is maintained and populated by the installation with limited user update authority.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **015** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Exception Processing Table – 015 screen (ND3015MA) or the Exception Processing Table screen (ND3001MB) is displayed and the following occurs:

4.6.1.4.1 Add Exception Processing

If Table Id input value = **015** and Selection value is **A**, NPDMS displays the Add screen.

INPUT DATA

4.6.1.4.2 Change Exception Processing

If Table Id input value = **015** and Selection value is **C**, NPDMS displays the Change screen.

ND3015MA / ND3015PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM EXCEPTION PROCESSING TABLE - 015 CH TB CHANGE	03/01/01 15:14:20 MSXXX
Cust Acct No: *****		
Reporting Activity Name: *****		
GSA Region: __		
DRMO DODAAC: _____		
Foreign Prop Ind (Y/N): _		
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--- HELP LOPF PREV CNCL EXIT		

INPUT DATA

All fields are protected except

- Cust Acct No
- Press **<Enter>**. NPDMs then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: Cust Acct No cannot be changed. If the Cust Acct No is erroneous, the record must be removed through the “Delete Exception Processing” process and corrected through the “Add Exception Processing” process.

INPUT DATA

- Reporting Activity Name
- GSA Region your reporting GSA Region
- DRMO DODAAC your reporting DRMO
- Foreign Prop Ind input values = **Y** or **N**
- Press <Enter>. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Change screen for entry of the next record.

4.6.1.4.3 Delete Exception Processing

If Table Id input value = **015** and Selection value is **D**, NPDMS displays the Delete screen.

ND3015MA / ND3015PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM EXCEPTION PROCESSING TABLE - 015 DE TB 03/01/01 15:19:33 MSXXX
Cust Acct No: *****	
Reporting Activity Name: *****	
GSA Region: ____	
DRMO DODAAC: _____	
Foreign Prop Ind (Y/N): _	
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT	

INPUT DATA

All fields are protected except

- Cust Acct No
- Press <Enter>. The system displays the following selected record fields and the confirmation field:
- Reporting Activity Name
- GSA Region
- DRMO DODAAC
- Foreign Prop Ind

INPUT DATA

- Verify Delete input value = **D**
- Press <Enter>. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter next record of **PF17** to cancel the delete process.

4.6.1.4.4 Browse Exception Processing

If Table Id input value = **015** and Selection value is **B**, NPDMS displays the Browse screen.

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM EXCEPTION PROCESSING BROWSE					03/01/01 15:21:10 MSXXX
ND3001MB / ND3015PB	CUST ACCT NO	GSA RGN	DRMO DODAAC	FRGN IND	REPORTING ACTIVITY NAME
	-----	-----	-----	-----	-----
030		W		N	REPORTING ACTIVITY NAME
0301			SX1163	N	REPORTING ACTIVITY NAME
03011			SXC493		NAME
603		03		N	EXCEPTION
667			100000		REPORTING ACTIVITY NAME
					*** END OF DATA ***

Start Value
_____ (Enter Full or Partial Browse Value)

Navigation:
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--
LOPF PREV PGUP PGDN EXIT

DISPLAYED DATA

- Cust Acct No
- GSA Region
- DRMO DODAAC
- Foreign Indicator
- Reporting Activity Name

INPUT DATA

The Start Value field represents the beginning Cust Acct No to start the browse list. For example, if you know that the Cust Acct No starts with 0, then enter 0 in the Start Value field.

- Start Value
- Press <Enter>, PF19 or PF7, PF20 or PF8.

If a Start Value is typed and enter is pressed, the Cust Acct No browse list repositions to the Cust Acct No entered or the next closest value after the Cust Acct No. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Cust Acct Nos will be displayed (if there are not 10 Cust Acct Nos left to browse, then the remaining Cust Acct Nos will be displayed). If you press PF19 or PF7, the previous 10 Cust Acct Nos will be displayed.

4.6.1.5 Federal Supply Classification (FSC) Code Table

The Federal Supply Classification Code Table is used for the verification of valid FSC Codes when adding or changing case records, and the determination of GSA reportable or non-reportable status of an item when reporting personal property to GSA. The table also contains the Exchange/Sale Indicator, which identifies eligible FSC Group Codes under the Exchange/Sale program. Refer to the *NPDMS Data Dictionary AIM-NPDMS-DD-04.5* for field definitions. There is one record per FSC Code in the Federal Supply Classification Code Table. This table should have limited user update authority.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **020** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Federal Supply Classification Code Table – 020 screen (ND3020MA) or the Federal Supply Classification (FSC) Browse screen (ND3005MB) is displayed and the following occurs:

4.6.1.5.1 Add FSC Code

If Table Id input value = **020** and Selection value is **A**, NPDMS displays the Add screen.

ND3020MA / ND3020PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM FSC CODE TABLE - 020 A TB ADD	03/01/01 15:23:20 MSXXX
FSC Code: ****		
FSC Group Name: *****		
FSC Reportable Ind: *		
FSC Minimum Condition: _		
FSC Minimum Cost: _____		
FSC Exchange/Sale Allowed Ind: * (Indicates if Exchange/Sale is Allowed)		
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT		

INPUT DATA

- FSC Code
- FSC Group Name
- FSC Reportable Ind input values = **Y** or **N**
- FSC Minimum Condition
- FSC Minimum Cost
- FSC Exchange/Sale Allowed Ind input values = **Y** or **N**
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.5.2 Change FSC Code

If Table Id input value = **020** and Selection value is **C**, NPDMS displays the Change screen.

ND3020MA / ND3020PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM FSC CODE TABLE - 020 CH TB CHANGE	03/01/01 15:31:33 MSXXX
FSC Code: ****		
FSC Group Name: *****		
FSC Reportable Ind: *		
FSC Minimum Condition: _		
FSC Minimum Cost: _____		
FSC Exchange/Sale Allowed Ind: * (Indicates if Exchange/Sale is Allowed)		
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT		

INPUT DATA

All fields are protected except

- FSC Code
- Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: FSC Code cannot be changed. If the FSC Code is erroneous, the record must be removed through the “Delete FSC Code” process and corrected through the “Add FSC Code” process.

INPUT DATA

- FSC Group Name
- FSC Reportable Ind input values = **Y** or **N**
- FSC Minimum Condition
- FSC Minimum Cost
- FSC Exchange/Sale Allowed Indicator input values = **Y** or **N**
- Press <Enter>. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Change screen for entry of the next record.

4.6.1.5.3 Delete FSC Code

If Table Id input value = **020** and Selection value is **D**, NPDMS displays the Delete screen.

ND3020MA / ND3020PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM FSC CODE TABLE - 020 DE TB DELETE	03/01/01 15:33:25 MSXXX
FSC Code: ****		
FSC Group Name: *****		
FSC Reportable Ind: *		
FSC Minimum Condition: _		
FSC Minimum Cost: _____		
FSC Exchange/Sale Allowed Ind: * (Indicates if Exchange/Sale is Allowed)		
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT		

INPUT DATA

All fields protected except

- FSC Code
- Press **<Enter>**. The system displays the following selected record fields and the confirmation field:
- FSC Group Name
- FSC Reportable Ind
- FSC Minimum Condition
- FSC Minimum Cost
- FSC Exchange/Sale Allowed Ind

INPUT DATA

- Verify Delete input value = **D**
- Press <Enter>. NPDMs then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

4.6.1.5.4 Browse Federal Supply Classification Code

If Table Id input value = **020** and Selection value is **B**, NPDMs displays the Browse screen.

ND3005MB / ND3020PB Valid ACT = D	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM FEDERAL SUPPLY CLASSIFICATION (FSC) CODE BROWSE BRO TB	03/01/01 15:36:00 MSXXX																																							
<table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;">ACT</th> <th style="text-align: left;">FSC CODE</th> <th style="text-align: left;">FSC GROUP NAME</th> </tr> </thead> <tbody> <tr><td>---</td><td>-----</td><td>-----</td></tr> <tr><td>-</td><td>1005</td><td>GUNS, THROUGH 30 MM.</td></tr> <tr><td>-</td><td>1010</td><td>GUNS, OVER 30 MM UP TO 75 MM</td></tr> <tr><td>-</td><td>1015</td><td>GUNS, 75 MM THROUGH 125 MM</td></tr> <tr><td>-</td><td>1020</td><td>GUNS, OVER 125 MM THROUGH 150 MM</td></tr> <tr><td>-</td><td>1025</td><td>GUNS, OVER 150 MM THROUGH 200 MM</td></tr> <tr><td>-</td><td>1030</td><td>GUNS, OVER 200 MM THROUGH 300 MM</td></tr> <tr><td>-</td><td>1035</td><td>GUNS, OVER 300 MM</td></tr> <tr><td>-</td><td>1040</td><td>CHEMICAL WEAPONS AND EQUIPMENT</td></tr> <tr><td>-</td><td>1045</td><td>LAUNCHERS, TORPEDO AND DEPTH CHARGE</td></tr> <tr><td>-</td><td>1055</td><td>LAUNCHERS, GRENADE, ROCKET AND PYROTECHNIC</td></tr> <tr> <td colspan="3" style="text-align: center;">Start Value _____ (Enter Full or Partial Browse Value)</td> </tr> </tbody> </table>			ACT	FSC CODE	FSC GROUP NAME	---	-----	-----	-	1005	GUNS, THROUGH 30 MM.	-	1010	GUNS, OVER 30 MM UP TO 75 MM	-	1015	GUNS, 75 MM THROUGH 125 MM	-	1020	GUNS, OVER 125 MM THROUGH 150 MM	-	1025	GUNS, OVER 150 MM THROUGH 200 MM	-	1030	GUNS, OVER 200 MM THROUGH 300 MM	-	1035	GUNS, OVER 300 MM	-	1040	CHEMICAL WEAPONS AND EQUIPMENT	-	1045	LAUNCHERS, TORPEDO AND DEPTH CHARGE	-	1055	LAUNCHERS, GRENADE, ROCKET AND PYROTECHNIC	Start Value _____ (Enter Full or Partial Browse Value)		
ACT	FSC CODE	FSC GROUP NAME																																							
---	-----	-----																																							
-	1005	GUNS, THROUGH 30 MM.																																							
-	1010	GUNS, OVER 30 MM UP TO 75 MM																																							
-	1015	GUNS, 75 MM THROUGH 125 MM																																							
-	1020	GUNS, OVER 125 MM THROUGH 150 MM																																							
-	1025	GUNS, OVER 150 MM THROUGH 200 MM																																							
-	1030	GUNS, OVER 200 MM THROUGH 300 MM																																							
-	1035	GUNS, OVER 300 MM																																							
-	1040	CHEMICAL WEAPONS AND EQUIPMENT																																							
-	1045	LAUNCHERS, TORPEDO AND DEPTH CHARGE																																							
-	1055	LAUNCHERS, GRENADE, ROCKET AND PYROTECHNIC																																							
Start Value _____ (Enter Full or Partial Browse Value)																																									
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- LOPF PREV PGUP PGDN EXIT																																									

DISPLAYED DATA

- FSC Code
- FSC Group Name

INPUT DATA

The Start Value field represents the beginning FSC Code to start the browse list. For example, if you know that the FSC Code starts with 1, then enter 1 in the Start Value field.

- Start Value
- Press <Enter>, PF19 or PF7, PF20 or PF8.

If a Start Value is typed and enter is pressed, the FSC Code browse list repositions to the FSC Code entered or the next closest value after the FSC Code. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 FSC Codes will be displayed (if there are not 10 FSC Codes left to browse, then the remaining FSC Codes will be displayed). If you press PF19 or PF7, the previous 10 FSC Codes will be displayed.

INPUT DATA

- ACT
- Press <Enter>, PF19 or PF7, PF20 or PF8.

ND3005MB / ND3020PB	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM FEDERAL SUPPLY CLASSIFICATION (FSC) CODE BROWSE	03/01/01 15:38:47
Valid ACT = D	BRO_TB	MSXXX
FEDERAL SUPPLY CLASS TABLE - ADDITIONAL DATA		
FSC Code: 1127		
FSC Group Name: NUCLEAR ROCKETS		
FSC Reportable Ind: N		
FSC Minimum Condition:		
FSC Minimum Cost:		
FSC Exchange/Sale Allowed Ind: N (Indicates if Exchange/Sale is Allowed)		
N N		
Navigation: Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12--- HIPF PREV MAIN PGUP PGDN END		

DISPLAYED DATA

- FSC Code
- FSC Group Name
- FSC Reportable Ind
- FSC Minimum Condition
- FSC Minimum Cost
- FSC Exchange/Sale Allowed Ind
- Press <Enter>. NPDMS then re-displays the Federal Supply Classification Code Browse screen.

4.6.1.6 Unit Of Measure Table

The Unit Of Measure Table is used for the verification of valid Unit Of Measure abbreviations when adding or changing Case Records. The Unit Of Measure abbreviation appears on numerous screens as well as various reports. For example, the Unit Of Measure is displayed on the NF-1638, the SF-120, the DD-1348-1A, and Daily Transaction Report. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per Unit Of Measure in the Unit Of Measure Table. This table should have limited user update authority.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **025** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Unit Of Measure Table – 025 screen (ND3025MA) or the Unit Of Measure Browse screen (ND3001MB) is displayed and the following occurs:

4.6.1.6.1 Add Unit Of Measure

If Table Id input value = **025** and Selection Value is **A**, NPDMS displays the Add screen.

ND3025MA / ND3025PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM UNIT OF MEASURE TABLE - 025 A TB ADD	03/01/01 15:46:45 MSXXX
UOM Abbreviation: **		
Unit Of Measure: *****		
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT		

INPUT DATA

- UOM Abbreviation
- Unit Of Measure
- Press <Enter>. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.6.2 Change Unit Of Measure

If Table Id input value = **025** and Selection value is **C**, NPDMS displays the Change screen.

ND3025MA / ND3025PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM UNIT OF MEASURE TABLE - 025 CH TB CHANGE	03/01/01 08:04:16 MSXXX
UOM Abbreviation: ** Unit Of Measure: *****		
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT		

INPUT DATA

All fields are protected except

- UOM Abbreviation
- Press **<Enter>**. NPDMs then displays the requested record allowing the user to make modifications to the remaining fields.

NOTE: UOM Abbreviation cannot be changed. If the UOM Abbreviation is erroneous, the record must be removed through the “Delete Unit Of Measure” process and corrected through the “Add Unit Of Measure” process.

INPUT DATA

- Unit Of Measure
- Press **<Enter>**. NPDMs then displays the message ‘Record Successfully Changed’ and remains on the Change screen for entry of the next record.

4.6.1.6.3 Delete Unit Of Measure

If Table Id input value = **025** and Selection value is **D**, NPDMs displays the Delete screen.

ND3025MA / ND3025PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM UNIT OF MEASURE TABLE - 025 DE TB DELETE	03/01/01 08:28:36 MSXXX
UOM Abbreviation: **		
Unit Of Measure: *****		
Navigation: _____ Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--- HELP LOPF PREV CNCL EXIT		

INPUT DATA

All fields are protected except

- UOM Abbreviation
- Press <Enter>. The system displays the following selected record field and the confirmation field:
- Unit Of Measure

INPUT DATA

- Verify Delete input value = **D**
- Press <Enter>. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter the next record or **PF17** to cancel the delete process.

4.6.1.6.4 Browse Unit Of Measure

If Table Id input value = **025** and Selection value is **B**, NPDMS displays the Browse screen.

ND3001MB / ND3025PB	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM UNIT OF MEASURE BROWSE BRO TB	03/01/01 08:38:51 MSXXX
UOM ABRV UNIT OF MEASURE		
AM	AMPOULE	
AT	ASSORTMENT	
AY	ASSEMBLY	
BA	BALL	
BD	BUNDLE	
BE	BALE	
BF	BROAD FOOT	
BG	BAG	
BK	BOOK	
BL	BARREL	
Start Value _____ (Enter Full or Partial Browse Value)		
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- LOPF PREV PGUP PGDN EXIT		

DISPLAYED DATA

- Unit of Measure Abbreviation
- Unit of Measure

INPUT DATA

The Start Value field represents the beginning Unit of Measure Abbreviation to start the browse list. For example, if you know that the Unit of Measure Abbreviation starts with A, then enter A in the Start Value field.

- Start Value
- Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Unit of Measure Abbreviation list repositions to the Unit of Measures Abbreviation entered or the next closest value after the Unit of Measure Abbreviation. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Unit of Measure Abbreviations will be displayed (if there are not 10 Unit of Measure Abbreviations left to browse, then the remaining Unit of Measure Abbreviations will be displayed). If you press PF19 or PF7, the previous 10 Unit of Measure Abbreviations will be displayed.

4.6.1.7 Supply Condition Code Table

The Supply Condition Code Table is used for the verification of valid Supply Condition Codes when adding or changing Case Records. The Supply Condition Code appears on numerous screens, as well as various reports. For example, the Supply Condition Code is displayed on the BF-1638, the SF-120, the DD-1348-1A, and Daily Transaction Report. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per Supply Condition Code in the Supply Condition Code Table. This table should have limited user update authority.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **030** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Supply Condition Table - 030 screen (ND3030MA) or the Supply Condition Code Table screen (ND3005MB) is displayed and the following occurs:

4.6.1.7.1 Add Supply Condition Code

If Table Id input value = **030** and Selection value is **A**, NPDMS displays the Add screen.

ND3030MA / ND3030PA NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM
 SUPPLY CONDITION CODE TABLE - 030
 A TB ADD 03/01/01
 MSXXX 13:05:51

Supply Condition Code: *

Title: ****

Definition:

INPUT DATA

- Supply Condition Code
 - Title short description
 - Definition
 - Press <Enter>. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.7.2 Change Supply Condition Code

If Table Id input value = **030** and Selection value is **C**, NPDMS displays the Change screen.

ND3030MA / ND3030PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM SUPPLY CONDITION CODE TABLE - 030 CH TB CHANGE	03/01/01 13:19:32 MSXXX
 <p>Supply Condition Code: *</p> <p>Title: *****</p> <p>Definition:</p> <p>*****</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Navigation: _____</p> <p>Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT</p>		

INPUT DATA

All fields are protected except

- Supply Condition Code
- Press <Enter>. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: Supply Condition Code cannot be changed. If the Supply Condition Code is erroneous, the record must be removed through the “Delete Supply Condition Code” process and corrected through the “Add Supply Condition Code” process.

INPUT DATA

- Title short description
- Definition
- Press <Enter>. NPDMS then displays the message ‘Record Successfully Changed’ and remains on the Change screen for entry of the next record.

4.6.1.7.3 Delete Supply Condition Code

If Table Id input value = **030** and Selection value is **D**, NPDMS displays the Delete screen.

ND3030MA / ND3030PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM SUPPLY CONDITION CODE TABLE - 030 DE TB DELETE	03/01/01 13:21:39 MSXXX
Supply Condition Code: *		
Title: *****		
Definition: ***** _____ _____		
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT		

INPUT DATA

All fields are protected except

- Supply Condition Code
- Press **<Enter>**. The system displays the following selected record fields and the confirmation field:
- Title
- Definition

INPUT DATA

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter the next record or **P17** to cancel the delete process.

4.6.1.7.4 Browse Supply Condition Code Table

If Table Id input value = **030** and Selection value is **B**, NPDMS displays the Browse screen.

ND3005MB / ND3030PB	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM SUPPLY CONDITION CODE TABLE BROWSE BRO TB	03/01/01 13:23:11 MSXXX
Valid ACT = D		
	ACT CONDITION CODE TITLE	
---	---	-----
-	A	SERVICEABLE (ISSUABLE WITHOUT QUALIFICATION)
-	B	SERVICEABLE (ISSUABLE WITH QUALIFICATION)
-	C	SERVICEABLE (PRIORITY ISSUE)
-	D	SERVICEABLE (TEST/MODIFICATION)
-	E	UNSERVICEABLE (LIMITED RESTORATION)
-	F	UNSERVICEABLE (REPARABLE)
-	G	UNSERVICEABLE (INCOMPLETE)
-	H	UNSERVICEABLE (CONDEMNED)
-	S	UNSERVICEABLE (SCRAP) *** END OF DATA ***
	Start Value	(Enter Full or Partial Browse Value)
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- LOPF PREV PGUP PGDN EXIT		

DISPLAYED DATA

- Supply Condition Code
- Title

INPUT DATA

The Start Value field represents the beginning Supply Condition Code to start the browse list. For example, if you know that the Supply Condition Code starts with A, then enter A in the Start Value field.

- Start Value
- Press **<Enter>, PF19 or PF7, PF20 or PF8.**

If a Start Value is typed and enter is pressed, the Supply Condition Code browse list repositions to the Supply Condition Code entered or the next closest value after the Supply Condition Code. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Supply Condition Codes will be displayed (if there are not 10 Supply Condition Codes left to browse, then the remaining Supply Condition Codes will be displayed). If you press PF19 or PF7, the previous 10 Supply Condition Codes will be displayed.

INPUT DATA

- ACT input value = D
- Press <Enter>. The system displays the following screen with additional information about the selected Supply Condition Code:

ND3005MB / ND3030PB	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM SUPPLY CONDITION CODE TABLE BROWSE BRO TB	03/01/01 13:23:11 MSXXX
SUPPLY CONDITION CODE - ADDITIONAL DATA		
Supply Condition Code: A		
Title: SERVICEABLE (ISSUABLE WITHOUT QUALIFICATION)		
Definition: NEW, USED, REPAIRED OR RECONDITIONED MATERIAL THAT IS SERVICEABLE AND ISSUABLE TO ALL CUSTOMERS WITHOUT LIMITATION OR RESTRICTION INCLUDES MATERIAL WITH MORE THAN 6 MONTHS SHELF-LIFE REMAINING.		
Navigation: _____ Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--- LOPF PREV PGUP PGDN EXIT		

DISPLAYED DATA

- Supply Condition Code
- Title
- Definition
- Press <Enter>. NPDMS then re-displays the Supply Condition Code Table Browse screen.

4.6.1.8 Disposal Condition Code Table

The Disposal Condition Code Table is used for the verification of valid Disposal Condition Codes when adding or changing Case Records. The Disposal Condition Code appears on numerous screens as well as various reports. For example, the Disposal Condition Code is displayed on the NF-1638, the SF-120, the DD-1348-1A, and Daily Transaction Report. Refer to the *NPDMS Data Dictionary AIM-NPDMS-DD-O4.5* for field definitions. There is one record per Disposal Condition Code in the Disposal Condition Code Table. This table should have limited user update authority.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display

data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **035** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Disposal Condition Code Table – 035 screen (ND3035MA) or the Disposal Condition Code Table screen (ND3005MB) is displayed and the following occurs:

4.6.1.8.1 Add Disposal Condition Code

If Table Id input value = **035** and Selection value is **A**, NPDMS displays the Add screen.

ND3035MA / ND3035PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM DISPOSAL CONDITION CODE TABLE - 035 A TB ADD	03/01/01 13:26:47 MSXXX
<p>Disposal Condition Code: *</p> <p>Title: ****</p> <p>Definition: ***** _____</p> <p>Navigation: _____ Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT</p>		

INPUT DATA

- Disposal Condition Code
- Title short description
- Definition
- Press <Enter>. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.8.2 Change Disposal Condition Code

If Table Id input value = **035** and Selection value is **C**, NPDMS displays the Change screen.

ND3035MA / ND3035PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM DISPOSAL CONDITION CODE TABLE - 035 CH TB CHANGE	03/01/01 13:28:26 MSXXX
 <p>Disposal Condition Code: *</p> <p>Title: *****</p> <p>Definition:</p> <p>*****</p> <hr/> <hr/> <hr/> <p>Navigation: _____</p> <p>Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT</p>		

INPUT DATA

All fields are protected except

- Disposal Condition Code
- Press <Enter>. NPDMS then displays the requested field, allowing the user to make modifications to the remaining fields.

NOTE: Disposal Condition Code cannot be changed. If the Disposal Condition Code is erroneous, the record must be removed through the “Delete Disposal Condition Code” process and corrected through the “Add Disposal Condition Code” process.

INPUT DATA

- Title short description
- Definition
- Press <Enter>. NPDMS then displays the message ‘Record Successfully Changed’ and remains on the Change screen for entry of the next record.

4.6.1.8.3 Delete Disposal Condition Code

If Table Id input value = **035** and Selection value is **D**, NPDMS displays the Delete screen.

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM
DISPOSAL CONDITION CODE TABLE - 035
DE TB DELETE

03/01/01
13:30:42
MSXXX

Disposal Condition Code: *

Title: *****

Definition:

Navigation: _____

Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--
HELP LOPF PREV CNCL EXIT

INPUT DATA

All fields are protected except

- Disposal Condition Code
 - Press <Enter>. The system displays the following selected record fields and the confirmation field:
 - Title
 - Definition

INPUT DATA

NOTE: The user can only enter **D** to enter the next record or **PF17** to cancel the delete process.

4.6.1.8.4 Browse Disposal Condition Code Table

If Table Id input value = **035** and Selection value is **B**, NPDMS displays the Browse screen.

ND3005MB / ND3035PB	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM DISPOSAL CONDITION CODE TABLE BROWSE		03/01/01 13:31:57
Valid ACT = D	BRO TB		MSXXX
ACT	CONDITION CODE	TITLE	
---	-----	-----	-----
-	S	SCRAP	
-	X	SALVAGE	
-	1	EXCELLENT	
-	4	USABLE	
-	7	REPAIRABLE	
Start Value _____ (Enter Full or Partial Browse Value)			
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--- LOPF PREV PGUP PGDN EXIT			

DISPLAYED DATA

- Disposal Condition Code
- Title

INPUT DATA

The Start Value field represents the beginning Disposal Condition Code to start the Browse list. For example, if you know that the Disposal Condition Code starts with 1, then enter 1 in the Start Value field.

- Start Value
- Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Disposal Condition Code browse list repositions to the Disposal Condition Code entered or the next closest value after the Disposal Condition Code. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Disposal Condition Codes will be displayed (if there are not 10 Disposal Condition Codes left to browse, then the remaining Disposal Condition Codes will be displayed). If you press PF19 or PF7, the previous 10 Disposal Condition Codes will be displayed.

INPUT DATA

- ACT input value = D
- Press <Enter>. The system displays the following screen with additional information about the selected Disposal Condition Code:

ND3005MB / ND3035PB	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM DISPOSAL CONDITION CODE TABLE BROWSE BRO TB	03/01/01 13:37:42 MSXXX
DISPOSAL CONDITION CODE - ADDITIONAL DATA		
Disposal Condition Code: S		
Title: SCRAP		
Definition:		
PROPERTY THAT HAS NO VALUE EXCEPT FOR ITS BASIC MATERIAL CONTENT		
Navigation: _____ Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- LOPF PREV PGUP PGDN EXIT		

DISPLAYED DATA

- Disposal Condition Code
- Title
- Definition
- Press <Enter>. NPDMS then re-displays the Disposal Condition Code Table Browse screen.

4.6.1.9 Demilitarization Code Table

The Demilitarization Code Table is used for the verification of valid Demilitarization Codes when adding or changing Case Records. The Demilitarization Code is used to identify the demilitarization process needed for the disposal of idle NASA personal property. This code appears on the DD-1348-1A generated by NPDMS. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-O4.5 for field definitions. There is one record per Demilitarization Code in the Demilitarization Code Table. This table should have limited user update authority.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display

data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the fields data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **045** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Demilitarization Code Table – 045 screen (ND3045MA) or the Demilitarization Code Table screen (ND3005MB) is displayed and the following occurs:

4.6.1.9.1 Add Demilitarization Code

If Table Id input value = **045** and Selection value is **A**, NPDMS displays the Add screen.

ND3045MA / ND3045PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM DEMILITARIZATION CODE TABLE - 045 A TB ADD	03/01/01 13:49:52 MSXXX
DML Code: *		
DML Definition: ***** ***** ***** ***** *****		
DML Priority: **		
Navigation: _____ Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT		

INPUT DATA

- DML Code
- DML Definition
- DML Priority assigned order of evaluation
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.9.2 Change Demilitarization Code

If Table input value = **045** and Selection value is **C**, NPDMS displays the Change screen.

ND3045MA / ND3045PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM DEMILITARIZATION CODE TABLE - 045 CH TB CHANGE	03/01/01 13:51:27 MSXXX
DML Code: *		
DML Definition: ***** ***** ***** ***** *****		
DML Priority: **		
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--- HELP LOPF PREV CNCL EXIT		

INPUT DATA

All fields are protected except

- DML Code
- Press <Enter>. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: DML Code cannot be changed. If the DML Code is erroneous, the record must be removed through the “Delete Demilitarization Code” process and corrected through the “Add Demilitarization Code” process.

INPUT DATA

- DML Definition
- DML Priority assigned order of evaluation
- Press <Enter>. NPDMS then displays the message ‘Record Successfully Changed’ and remains on the Change screen for entry of the next record.

4.6.1.9.3 Delete Demilitarization Code

If Table Id input value = **045** and Selection value is **D**, NPDMS displays the Delete screen.

INPUT DATA

All fields are protected except

- DML Code
 - Press **<Enter>**. The system displays the following selected record fields and the confirmation field:
 - DML Definition
 - DML Priority

INPUT DATA

- Verify Delete input value = **D**
 - Press <Enter>. NPDMS then displays the message ‘Record Successfully Deleted’ and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter the next record or **PF17** to cancel the delete process.

4.6.1.9.4 Browse Demilitarization Table

If Table input value = **045** and Selection value is **B**, NPDMS displays the Browse screen.

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM				03/01/01
DEMILITARIZATION TABLE BROWSE				14:00:18
BRO TB				MSXXX
DML				
ACT	DML CODE	PRIORITY	DML DESCRIPTION	
---	---	---	---	---
-	A	13	NON-MIL: DEMILITARIZATION NOT REQUIRED	
-	B	11	MLI: DEMILITARIZATION REQUIRED	
-	C	7	MLI: REMOVE AND/OR DEMILITARIZE INSTALLED KEY POIN	
-	D	5	MLI: DEMILITARIZE BY MUTILATION (MAKE UNFIT FOR I	
-	E	9	MLI: DEMILITARIZE BY BURNING, SHREDDING, OR PULPI	
-	F	12	MLI: DEMILITARIZATION INSTRUCTIONS TO BE FURNISHE	
-	G	1	MLI: DEMILITARIZATION REQUIRED- ITEM TO BE DEMILI	
-	H	6	MLI: REMOVE AND/OR DEMILITARIZE INSTALLED KEY POI	
-	J	4	MLI: DEMILITARIZE BY MUTILATION (MAKE UNFIT FOR I	
-	K	8	MII: DEMILITARIZE BY BURNING, SHREDDING, OR PULPI	
Start Value				
(Enter Full or Partial Browse Value)				
Navigation:				
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--				
LOPF		PREV	PGUP	PGDN
				EXIT

DISPLAYED DATA

- DML Code
- DML Priority
- DML Description

INPUT DATA

The Start Value field represents the beginning DML Code to start the browse list. For example, if you know that the DML Code starts with A, then enter A in the Start Value field.

Start Value

Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the DML Code browse list repositions to the DML Code entered or the next closest value after the DML Code. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 DML Codes will be displayed (if there are not 10 DML Codes left to browse, then the remaining DML Codes will be displayed). If you press PF19 or PF7, the previous 10 DML Codes will be displayed.

INPUT DATA

- ACT input value = **D**
- Press <Enter>. The system displays the following screen with additional information about the selected DML Code:

ND3005MB / ND3045PB	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM DEMILITARIZATION TABLE BROWSE Valid ACT = D BRO TB	03/01/01 14:02:30 MSXXX
DEMILITARIZATION CODE - ADDITIONAL DATA		
DML Code: D		
DML Definition: MLI: DEMILITARIZE BY MUTILATION (MAKE UNFIT FOR INTENDED PURPOSE) BY MELTING, CUTTING, TEARING, SCRATCHING, CRUSHING, BREAKING, PUNCHING, NEUTRALIZING, ETC. (AS AN ALTERNATIVE, BURIAL OR DEEP WATER DUMPING MAY BE USED WHEN AUTHORIZED)		
DML Priority: 5		
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- LOPF PREV PGUP PGDN EXIT		

DISPLAYED DATA

- DML Code
- DML Definition
- DML Priority
- Press <Enter>. NPDMS then re-displays the DML Table Browse screen.

4.6.1.10 Center Profile Table

The Center Profile Table is used for the maintenance of global and default data for your Center. A Center specific capability to report to GSA or transfer to DRMO is provided by NPDMS. A capability to override this option on a case-by-

case basis also is provided. This profile data defines Center specific online NPDMS global variable fields and default values that effect internal NPDMS processes and options. An example is the default value for the generation of pickup documents for Idle NASA Property. Some Installations will want pickup documents generated on a consistent basis, and some would not. This condition is controlled based on the Pickup Document Generation Default value in each Center Profile record. Another capability provided by this table is to maintain the name and title of individuals responsible for the survey review of property determination when preparing the NASA Form 811, NASA Form 812, and Foreign Disposal Approval Form reports. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per NASA Installation/Subinstallation in the Center Profile Table. Due to the critical nature of this table, "delete" is not a valid option. This table should have limited user update authority.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **050** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Center Profile Table - 050 screen (ND3050MA) or the Center Profile Table screen (ND3005MB) is displayed and the following occurs:

4.6.1.10.1 Add Center Profile

If Table Id input value = **050** and Selection value is **A**, NPDMS displays the Add screen.

ND3050MA / ND3050PA		NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM CENTER PROFILE TABLE - 050 A TB ADD	05/16/02 13:45:41 MSKKF
Installation No: **** FEDSTRIP AAC: ***** PDO Cust Acct No: ***** PDO User No: ***** Agency Ind: **** Agency/Bureau Code: **** Pickup Doc Generation Default (Y/N): * No of Freeze Scrning Days: ** Reporting Install GSA: * DRMO: * (Choose one by entering 'Y') GSA Region: ** DRMO DoDAAC: ***** Default Reimbursement Code: _ Center Name: ***** Bldg: ***** Center Contact: ***** Phone:(***) *** - *** Address: ***** Prop Loc Fax:(***) *** - *** Rptng Inst Fax:(***) *** - *** City: ***** State: ** Zip: ***** POC Email: ***** REPORTING DEFAULTS: Mail Stop: ***** Special Forms: _____ Binding: * Distribution: ***** No of Copies: ** Output Class: * Printer Destination: ***** Desc: Job Card: ***** Navigation: _____ Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT			

INPUT DATA

- Installation No input value = your Center ID
- FEDSTRIP AAC input value = your Center Fed AAC
- PDO Cust Acct No input value = your Center default
- PDO User No input value = your Center default
- Agency Ind
- Agency/Bureau Code
- Pickup Doc Generation Default input value = **Y** or **N**
- No of Freeze Scrning Days input value = your default value
- Reporting Install input value = choose one only
 - GSA input value = **Y**
 - DODAAC input value = **Y**
- GSA Region input value = your reporting GSA Region
- DRMO DODAAC input value = your reporting DODAAC
- Default Reimbursement Code
- Center Name
- Bldg
- Center Contact
- Phone
- Address (line 1)
- Prop Loc Fax
- Address (line 2)
- Rptng Inst Fax
- City
- State

- Zip
- POC Email

Reporting Defaults

- Reporting Defaults
 - Mail Stop
 - Special Forms (site specific)
 - Binding (If Xerox) input values = **U**, **S**, or **V**
 - Distribution (site specific)
 - No of Copies (site specific)
 - Output Class (site specific)
 - Printer Destination (site specific)
 - Job Card
- Press <Enter>. NPDMS then displays a pop-up window (ND3050MB) for input of additional data.

03/01/01
14:04:57
MSXXX

Installation No: **** FEDSTRIP AAC: ***** PDO Cust Acct No: *****
 PDO User No: ***** Agency Ind: **** Agency/Bureau Code: ****

 ND3050MB Additional Elements for Center Profile Table

SEMO Name:	*****
PDO Name:	*****
NASA HQ Approving Official Name:	*****
Survey Board Chairperson Name:	*****
Survey Board Member Name 1:	*****
Survey Board Member Name 2:	*****
Survey Board Member Name 3:	*****

Enter 'C' to Cancel: _

 Navigation: _____
 Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--
 HELP LOPF PREV CNCL EXIT

INPUT DATA

4.6.1.10.2 Change Center Profile

If Table Id input value = **050** and Selection value is **C**, NPDMS displays the Change screen.

ND3050MA / ND3050PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM CENTER PROFILE TABLE - 050 CH TB CHANGE	05/16/02 12:33:31 MSKRF
Installation No: 0808 FEDSTRIP AAC: 804101 PDO Cust Acct No: 33001* PDO User No: 33001* Agency Ind: NMSC Agency/Bureau Code: 8010 Pickup Doc Generation Default (Y/N): Y No of Freeze Scrning Days: 14 Reporting Install GSA: Y DRMO: N (Choose one by entering 'Y') GSA Region: 04 DRMO DoDAAC: SY2084 Center Name: MARSHALL SPACE FLIGHT CENTER***** Bldg: 8025***** Center Contact: NEAL CANTRELL***** Phone:(205) 544 - 4788 Address: MARSHALL SPACE FLIGHT CENTER** Prop Loc Fax:(205) 544 - 5511 MAIL CODE CN41_____ Rptng Inst Fax:(205) 544 - 1151 City: MSFC***** State: AL Zip: 35812 _____ POC Email: KERRIE.FARBMAN@MSFC.NASA.GOV***** REPORTING DEFAULTS: Mail Stop: 4485*** Special Forms: _____ Binding: U Distribution: NEAL CANTRELL***** No of Copies: 1* Output Class: D Printer Destination: P3030132 Desc: LINE PRINTER MG-2 Job Card: //IRNEDM JOB (MSIRMNPDM004, MG2) , 'PDM' , CLASS=D , MSGCLASS=A , NOTIFY=MSJOC*** Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT		

INPUT DATA

All fields are protected except

- Installation No
- Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

INPUT DATA

- FEDSTRIP AAC input value = your Center Fed AAC
- PDO Cust Acct No input value = your Center default
- PDO User No input value = your Center default
- Agency Ind
- Agency/Bureau Code
- Pickup Doc Generation Default input value = Y or N
- No of Freeze Scrning Days input value = your default value
- Reporting Install input value = choose one only
- GSA input value = Y
- DODAAC input value = Y
- GSA Region input value = your reporting GSA Region
- DRMO DODAAC input value = your reporting DODAAC
- Center Name
- Bldg
- Center Contact
- Phone
- Address (line 1)
- Prop Loc Fax
- Address (line 2)
- Rptng Inst Fax
- City
- State
- Zip
- POC Email

- Reporting Defaults
 - Mail Stop
 - Special Forms (site specific)
 - Binding (If Xerox) input values = **U**, **S**, or **V**
 - Distribution (site specific)
 - No of Copies (site specific)
 - Output Class (site specific)
 - Printer Destination (site specific)
 - Job Card
- Press <Enter>. NPDMS then displays a pop-up window (ND3050MB) for input of additional data.

ND3050MA / ND3050PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM		03/01/01
	CENTER PROFILE TABLE - 050		14:30:47
	CH TB	CHANGE	MSXXX
Installation No: XXXX FEDSTRIP AAC: XXXXXX PDO Cust Acct No: XXXXX*			
PDO User No: XXXXX* Agency Ind: **** Agency/Bureau Code: ****			
Pickup Doc Generation Default (Y/N): Y No of Freeze Scrning Days: 14			
Reporting Install	GSA: Y	DRMO: N	(Choose one by entering 'Y')
GSA Region: XX	DRMO DoDAAc: SY2084		
Cent			
Center	ND3050MB Additional Elements for Center Profile Table		
REPORTI	SEMO Name:	XXXXXXXXXXXXXXXX*****	
Distrib	PDO Name:	XXXXXXXXXXXXXXXX*****	
Printer	NASA HQ Approving Official Name:	XXXXXXXXXXXXXXXX*****	
Job Car	Survey Board Chairperson Name:	XXXXXXXXXXXXXXXXXXXX*****	
//IRNP	Survey Board Member Name 1:	XXXXXXXXXXXX*****	
	Survey Board Member Name 2:	XXXXXXXXXXXX*****	
	Survey Board Member Name 3:	XXXXXXXXXXXX*****	
Navigat	Center Default Indicators		
Enter-P	Reimbursement Ind:	x	
H	Donation Ind:	x	
	Sell by GSA Ind:	x	
	Notify POC when available for Sale: x		
	Notify Custodian when available for Sale: x		
	Enter 'C' to Cancel: _		

INPUT DATA

- SEMO Name
- PDO Name
- NASA HQ Approving Official Name
- Survey Board Chairperson Name
- Survey Board Member Name 1
- Survey Board Member Name 2
- Survey Board Member Name 3
- Reimbursement Ind input values = **Y** or **N**
- Donation Ind input values = **Y** or **N**
- Sell By GSA Ind input values = **Y** or **N**
- Notify POC Ind input values = **Y** or **N**
- Notify Custodian input values = **Y** or **N**
- Cancel input value = **C**
- Press <Enter>. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Change screen for entry of the next record.

4.6.1.10.3 Delete Center Profile

Deletion of the Center Profile Table is not authorized.

INPUT DATA

- Table Id input value = **50** and Selection value is **D**.
- Press <Enter>. NPDMS then displays the message '**No Delete Allowed for Center Profile Table**' and the system remains on the Tables Menu screen.

4.6.1.10.4 Browse Center Profile Table

If Table Id input value = **050** and Selection value is **B**, NPDMS displays the Browse Screen.

ND3005MB / ND3050PB	Valid ACT = D	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM	03/01/01
		CENTER PROFILE BROWSE	14:18:14
		BRO TB	MSXXX
ACT	INST NO	AGENCY IND	CENTER NAME
---	-----	-----	-----
-	XXXX		MARSHALL SPACE FLIGHT CENTER
-	XXXX		MARSHALL SPACE FLIGHT CENTER - 81
*** END OF DATA ***			

Start Value
_____ (Enter Full or Partial Browse Value)

Navigation:
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--
LOPF PREV PGUP PGDN EXIT

DISPLAYED DATA

- Installation No
- Agency ID
- Center Name

INPUT DATA

The Start Value field represents the beginning Inst No to start the browse list. For example, if you know that the Inst No starts with 08, then enter 08 in the Start Value field.

- Start Value
- Press **<Enter>, PF19 or PF7, PF20 or PF8.**

If a Start Value is typed and enter is pressed, the Inst No browse list repositions to the Inst No entered or the next closest value after the Inst No. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Inst Nos will be displayed (if there are not 10 Inst Nos left to browse, then the remaining Inst Nos will be displayed). If you press PF19 or PF7, the previous 10 Inst Nos will be displayed.

INPUT DATA

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM 05/16/02
ND3005MB / ND3050PB CENTER PROFILE BROWSE 13:50:45
+-----+ CENTER PROFILE TABLE - ADDITIONAL DATA 1 +-----+
! Installation No: 0808 FEDSTRIP AAC: 804101 PDO Cust Acct No: 33001 !
! PDO User No: 33001 Agency Ind: NMSC Agency/Bureau Code: 8010 !
! Pickup Doc Generation Default (Y/N): Y No of Freeze Scrning Days: 14 !
! Reporting Install GSA: Y DRMO: N (Choose one by entering 'Y') !
! GSA Region: 04 DRMO DoDAAc: SY2084 !
! Center Name: MARSHALL SPACE FLIGHT CENTER Bldg: 8025 !
! Center Contact: NEAL CANTRELL Phone:(205) 544 - 4788 !
! Address: MARSHALL SPACE FLIGHT CENTER Loc Fax:(205) 544 - 5511 !
! MAIL CODE CN41 Inst Fax:(205) 544 - 1151 !
! City: MSFC State: AL Zip: 35812 !
! POC Email Address: !
! KERRIE.FARBMAN@MSFC.NASA.GOV !
! REPORTING DEFAULTS: Mail Stop: 4485 Spc Forms: Binding: U !
! Dist: NEAL CANTRELL No of Copies: 1 Output Class: D !
! Printer Dest: P3030132 Desc: LINE PRINTER MG-2 !
! Job Card: !
! //IRNPDM JOB (MSIRMNPDM004,MG2), 'PDM', CLASS=D, MSGCLASS=A, NOTIFY=MSJOC !
+-----+
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--
LOPF PREV PGUP PGDN EXIT

DISPLAYED DATA

- Installation No
- FEDSTRIP AAC
- PDO Cust Acct No
- PDO User No
- Agency Ind
- Agency/Bureau Code
- Pickup Doc Generation Default
- No of Freeze Scrning Days
- Reporting Install
 - GSA
 - DRMO
- GSA Region
- DRMO DODAAC
- Center Name
- Bldg
- Center Contact
- Phone
- Address (line 1)
- Prop Loc Fax
- Rptng Inst Fax
- City
- State
- POC Email

- Reporting Defaults
 - Mail Stop
 - Special Forms (site specific)
 - Binding (If Xerox)
- Distribution
- No of Copies
- Output Class
- Printer Destination (site specific)
- Description
- Job Card
- Press <Enter>. NPDMS then displays the following window with more additional information about the selected Inst No:

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM			03/01/01
CENTER PROFILE BROWSE			14:18:14
CENTER PROFILE TABLE - ADDITIONAL DATA 1			
Installation No: XXXX FEDSTRIP AAC: 804101 PDO Cust Acct No: XXXXX			
CENTER PROFILE TABLE - ADDITIONAL DATA 2			
Rep	ND3050MD Additional Elements for Center Profile Table		14 Y')
Cen	SEMO Name: XXXXXXXXXXXXXXXX PDO Name: XXXXXXXXXXXXXXXX		788
	NASA HQ Approving Official Name: XXXXXXXXXXXXXXXX		511
	Survey Board Chairperson Name: XXXXXXXXXXXXXXXXXX		151
REP	Survey Board Member Name 1: XXXXXXXXXX		
Dis	Survey Board Member Name 2: XXXXXXXXXX		
Pri	Survey Board Member Name 3: XXXXXXXXXXXXXXXX		: U
Job	Center Default Indicators		
//IRN	Reimbursement Ind: x Donation Ind: x Sell by GSA Ind: x		
	Notify POC when available for Sale: x		
	Notify Custodian when available for Sale: x		
PDM JOB (MSIRMNPDM004, MG2), 'PDM', CLASS=D, MSGCLASS=A, NOTIFY=MSXXX			
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--			
LOPF PREV		PGUP PGDN	EXIT

DISPLAYED DATA

- SEMO Name
- PDO Name
- NASA HQ Approving Official Name
- Survey Board Chairperson Name
- Survey Board Member Name 1
- Survey Board Member Name 2
- Survey Board Member Name 3
- Reimbursement Ind input values = Y or N
- Donation Ind input values = Y or N
- Sell by GSA Ind input values = Y or N
- Notify POC Ind input values = Y or N
- Notify Custodian Ind input values = Y or N

Press <Enter>. NPDMS then re-displays the Center Profile Browse screen.

4.6.1.11 Report/Maintenance Selection Table

The Report/Maintenance Selection Table is used in conjunction with the NPDMS Report File to identify on-request reports, standard NPDMS batch reports, and batch maintenance jobs. Before a new report or maintenance job can be executed in NPDMS it must reside on this table. When the Report Selection or Maintenance Process subsystems are invoked, the available reports and maintenance jobs are read in from this table for selection. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-O4.5 for field definitions. There is one record per report or maintenance job in the Report/Maintenance Selection Table. This table should have limited user update authority.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **055** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Report/Maintenance Selection Table - 055 screen (ND3055MA) or the Report/Maintenance Table screen (ND3055MD) is displayed and the following occurs:

4.6.1.11.1 Add Report/Maintenance Selection

If Table Id input value = **055** and Selection value is **A**, NPDMS displays the Add screen.

ND3055MA / ND3055PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM RPT/MAINT SELECTION TABLE - 055 A TB ADD	03/01/01 14:39:48 MSXXX
Job Type Determination : * (R=Report, M=Maintenance) Report/Maintenance Job No : *** (Use 900 thru 999 for center uniques) Report Execution Sequence No: **** (Use 8000 thru 8999 for center uniques) Allow Immediate Submission : N (Reserved for future use)		
Description: ****		
----- Required Inputs ----- Start Date : _ (O,R,B or Blank) End Date : _ (O,R,B or Blank) No. of Days: _ (O,R,B or Blank) <small>(O=On Request, R=Reg. Scheduled B=Both, Blank=Not Required)</small>		----- Criteria For Custom Inputs ----- Criteria 1 _____ Criteria 2 _____ Criteria 3 _____ Criteria 4 _____ Criteria 5 _____
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT		

INPUT DATA

- Job Type Determination input value = **R** or **M**
- Report/Maintenance Job No
- Report Execution Sequence No

NOTE: Input value for Report Execution Sequence No may not be 0001 or 9999.

- Allow Immediate Submission
- Description
- Start Date input value = **On Request**,
Regularly Scheduled, **Both**
or **blank** (not required)
- End Date input value = **On Request**,
Regularly Scheduled, **Both**
or **blank** (not required)
- No. of Days input value = **On Request**,
Regularly Scheduled, **Both**
or **blank** (not required)

NOTE: The values assigned for the Start Date, End Date, and No. of Days determine that some modifiable fields are mandatory when scheduling a report in the Report Selection process (e.g., Begin Date). Refer to Section 4.5.1 Report Processing.

- Press <Enter>. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record. However, if the report existed was deleted while copies of the report remained scheduled, the following warning message displays.

```
NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM          03/01/01
ND3055MA / ND3055PA      RPT/MAINT SELECTION TABLE - 055      14:39:48
                         A TB      ADD      MSXXX
*****
ND3055MB      W A R N I N G      03/01/01

This report is CURRENTLY scheduled on the report file.
This condition denotes that the table 55 record (the record
currently being added) for this report existed previously and
was deleted while there were still one or more copies of the
report scheduled to run.

Therefore CAUTION must be exercised when assigning a
value to the No. of Days field. It should match the value
assigned to this field prior to the record being deleted or
the value entered for the 'Number of Days' when the report was
scheduled MAY be interpreted incorrectly if a change is
attempted using the Update Standard Reports process. Consult
with your ADP representative.

Press 'ENTER' to Continue
*****
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP    LOPF   PREV      CNCL      EXIT
```

INPUT DATA

- Press <Enter>.

4.6.1.11.2 Change Report/Maintenance Selection

If Table Id input value = **055** and Selection value is **C**, NPDMS displays the Change screen.

ND3055MA / ND3055PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM RPT/MAINT SELECTION TABLE - 055 CH TB CHANGE	03/01/01 14:56:59 MSXXX
Job Type Determination : * (R=Report, M=Maintenance) Report/Maintenance Job No : *** (Use 900 thru 999 for center uniques) Report Execution Sequence No: **** (Use 8000 thru 8999 for center uniques) Allow Immediate Submission : _ (Reserved for future use)		
Description: *****		
----- Required Inputs ----- Start Date : _ (O,R,B or Blank) End Date : _ (O,R,B or Blank) No. of Days: _ (O,R,B or Blank) <small>(O=On Request, R=Reg. Scheduled B=Both, Blank=Not Required)</small>		----- Criteria For Custom Inputs ----- Criteria 1 _____ Criteria 2 _____ Criteria 3 _____ Criteria 4 _____ Criteria 5 _____
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT		

INPUT DATA

- Job Type Determination input value = **R** or **M**
- Report/Maintenance Job No

NOTE: Job Type Determination and Report/Maintenance Job No cannot be changed. If the Job Type Determination and Report/Maintenance Job No are erroneous, the record must be removed through the “Delete Report/Maintenance Selection” process and corrected through the “Add Report/Maintenance Selection” process.

- Report Execution Sequence No

NOTE: Input value for Report Execution Sequence No may not be 0001 or 9999.

- Allow Immediate Submission
- Description
- Start Date input value = **On Request**,
Regularly Scheduled, **Both**
or **blank** (not required)
- End Date input value = **On Request**,
Regularly Scheduled, **Both**
or **blank** (not required)

NOTE: If the report is currently scheduled, the Number of Days field cannot be changed.

- Press <Enter>. NPDMS then displays the message ‘Record Successfully Changed’ and remains on the Change screen for entry of the next record.

4.6.1.11.3 Delete Report/Maintenance Selection

If Table Id input value = **055** and Selection value is **D**, NPDMS displays the Delete screen.

03/01/01
15:05:49
MSXXX

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM
RPT/MAINT SELECTION TABLE - 055
DE TB DELETE

Job Type Determination : * (R=Report, M=Maintenance)
 Report/Maintenance Job No : *** (Use 900 thru 999 for center uniques)
 Report Execution Sequence No: **** (Use 8000 thru 8999 for center uniques)
 Allow Immediate Submission : _ (Reserved for future use)

Description: *****

----- Required Inputs -----	----- Criteria For Custom Inputs -----
Start Date : _ (O,R,B or Blank)	Criteria 1 _____
End Date : _ (O,R,B or Blank)	Criteria 2 _____
No. of Days: _ (O,R,B or Blank)	Criteria 3 _____ Criteria 4 _____
(O=On Request, R=Reg. Scheduled B=Both, Blank=Not Required)	Criteria 5 _____

Navigation: _____
 Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--
 HELP LOPP PREV CNCL EXIT

INPUT DATA

All fields are protected except

- Job Type Determination input value = **R** or **M**
- Report/Maintenance Job No
- Press <Enter>. The system displays the following selected record field and the confirmation field:
- Report Execution Sequence No
- Allow Immediate Submission
- Description
- Start Date input value = **On Request**,
Regularly Scheduled, **Both**
or **blank** (not required)
- End Date input value = **On Request**,
Regularly Scheduled, **Both**
or **blank** (not required)
- No. of Days input value = **On Request**,
Regularly Scheduled, **Both**
or **blank** (not required)

INPUT DATA

- Verify Delete input value = **D**
- Press <Enter>. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

4.6.1.11.4 Browse Report/Maintenance Selection Table

If Table Id input value = **055** and Selection value is **B**, NPDMS displays the Browse screen.

03/01/01
15:13:54
MSXXX

ACT	INST NO	TYPE	SEQ	DESCRIPTION
-	0808	M	100	NSMS BATCH INTERFACE
-	0808	M	200	ERN AND SERIAL NUMBER RESET
-	0808	M	300	BATCH AUDIT REPORT
-	0808	M	610	SET PRE-INVENTORY DATE
-	0808	R	001	AWAITING PICKUP REPORT
-	0808	R	002	PENDING GSA ACKNOWLEDGEMENT
-	0808	R	003	SALES LISTING
-	0808	R	004	ITEMS REPORTED TO GSA OVER 180 DAYS
-	0808	R	005	FOREIGN SCREENING REPORT
-	0808	R	006	FREEZE STATUS REPORT
Start Value				
<hr style="border-top: 1px solid black;"/> (Enter Full or Partial Browse Value)				

Navigation: _____

Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--
 LOPF PREV PGUP PGDN EXIT

DISPLAYED DATA

- Inst No
 - Type
 - Seq
 - Description

INPUT DATA

The Start Value field represents the beginning Inst No/Type/Seq to start the browse list. For example, if you know that the Inst No starts with 0808 and the Type starts with M, then enter 0808 and M in the Start Value field.

- Start Value
 - Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Report/Maintenance browse list repositions to the Inst No/Type/Seq entered or the next closest value after the Inst No/Type/Seq. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Inst Nos/Types/Seqs will be displayed (if there are not 10 Inst Nos/Types/Seqs left to browse, then the remaining Inst Nos/Types/Seqs will be displayed). If you press PF19 or PF7, the previous 10 Inst Nos/Types/Seqs will be displayed.

INPUT DATA

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM 03/01/01
ND3055MD / ND3055PB REPORT/MAINTENANCE SELECTION TABLE BROWSE 15:13:54
Valid ACT = D BRO TB MSXXX

REPORT/MAINTENANCE TABLE - ADDITIONAL DATA

Job Type Determination : M (R=Report, M=Maintenance)
Report/Maintenance Job No : 610 (Use 900 thru 999 for center uniques)
Report Execution Sequence No: 100 (Use 8000 thru 8999 for center uniques)
Allow Immediate Submission : (Reserved for future use)
Description: SET PRE-INVENTORY DATE

----- Required Inputs ----- ----- Criteria For Custom Inputs -----
Start Date : (O,R,B or Blank) Criteria 1
End Date : (O,R,B or Blank) Criteria 2
No. of Days: (O,R,B or Blank) Criteria 3
(O=On Request, R=Reg. Scheduled
B=Both, Blank=Not Required) Criteria 4
B=Both, Blank=Not Required) Criteria 5

DISPLAYED DATA

- Job Type Determination
- Report/Maintenance Job No
- Report Execution Sequence No
- Allow Immediate Submission
- Description
- Required Inputs
 - Start Date
 - End Date
 - No of Days
- Press <Enter>. NPDMS then re-displays the Report/Maintenance Selection Table Browse screen.

4.6.1.12 Shelf Life Type I Table

The Shelf Life Type I Table is used for the verification of valid Shelf Life Types and the retrieval of specific Shelf Life time limit information on a particular type of property for transferring to the DRMO. Refer to the Shelf Life Type II Table, Section 4.6.1.13, for time extension data. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per Shelf Life Type in the Shelf Life Type I Table.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **060** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Shelf Life Type I Table - 060 screen (ND3060MA) or the Shelf Life Type I Table screen (ND3001MB) is displayed and the following occurs:

4.6.1.12.1 Add Shelf Life Type I

If Table Id input value = **060** and Selection value is **A**, NPDMS displays the Add screen.

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM 03/01/01
ND3060MA / ND3060PA 15:27:31
 MSXXX

Shelf Life Code - Type: *

Shelf Life Period: ** (0 = Non-Deteriorative,
 X = Greater than 60 months)

Navigation: _____
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--
 EXIT
 HELP LOPF PREV CNCL

INPUT DATA

- Shelf Life Code - Type
 - Shelf Life Period
(Months)
 - Press <Enter>. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.12.2 Change Shelf Life Type I

If Table Id input value = **060** and Selection value is **C**, NPDMS displays the Change screen.

ND3060MA / ND3060PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM SHELF LIFE TYPE I TABLE - 060 CH TB CHANGE	03/01/01 15:30:00 MSXXX
Shelf Life Code - Type: *		
Shelf Life Period: (Months)	** (0 = Non-Deteriorative, X = Greater than 60 months)	
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT		

INPUT DATA

All fields are protected except

- Shelf Life Code - Type
- Press <Enter>. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: Shelf Life Code cannot be changed. If the Shelf Life Code is erroneous, the record must be removed through the “Delete Shelf Life Type I” process and corrected through the “Add Shelf Life Type I” process.

INPUT DATA

- Shelf Life Period
(Months)
- Press <Enter>. NPDMS then displays the message ‘Record Successfully Changed’ and remains on the Change screen for entry of the next record.

4.6.1.12.3 Delete Shelf Life Type I

If Table Id input value = **060** and Selection value is **D**, NPDMS displays the Delete screen.

INPUT DATA

All fields are protected except

- Shelf Life Code - Type
 - Press <Enter>. The system displays the following selected record field and the confirmation field:
 - Shelf Life Period
(Months)

INPUT DATA

NOTE: The user can only enter **D** to enter the next record or **PF17** to cancel the delete process.

4.6.1.12.4 Browse Shelf Life Type I Table

If Table Id input value = **060** and Selection value is **B**, NPDMS displays the Browse screen.

ND3001MB / ND3060PB	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM SHELF LIFE TYPE I BROWSE BRO TB	03/01/01 08:45:41 MSXXX																										
<table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left; width: 30%;">SHELF LIFE</th> <th style="text-align: left; width: 70%;">DURATION</th> </tr> <tr> <th style="text-align: left;">TYPE</th> <th style="text-align: left;">PERIOD</th> </tr> </thead> <tbody> <tr><td>-----</td><td>-----</td></tr> <tr><td>A</td><td>55</td></tr> <tr><td>B</td><td>60</td></tr> <tr><td>C</td><td>45</td></tr> <tr><td>D</td><td>4</td></tr> <tr><td>E</td><td>5</td></tr> <tr><td>F</td><td>6</td></tr> <tr><td>G</td><td>09</td></tr> <tr><td>H</td><td>12</td></tr> <tr><td>J</td><td>15</td></tr> <tr><td>K</td><td>18</td></tr> </tbody> </table>			SHELF LIFE	DURATION	TYPE	PERIOD	-----	-----	A	55	B	60	C	45	D	4	E	5	F	6	G	09	H	12	J	15	K	18
SHELF LIFE	DURATION																											
TYPE	PERIOD																											
-----	-----																											
A	55																											
B	60																											
C	45																											
D	4																											
E	5																											
F	6																											
G	09																											
H	12																											
J	15																											
K	18																											
Start Value <input style="width: 100px;" type="text"/> (Enter Full or Partial Browse Value)																												
Navigation: _____ Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--- LOPF PREV PGUP PGDN EXIT																												

DISPLAYED DATA

- Shelf Life Code Type
- Shelf Life Period (months)

INPUT DATA

Start Value field represents the beginning Shelf Life Type to start the Browse list. For example, if you know that the Shelf Life Type starts with A, then enter A in the Start Value field.

- Start Value
- Press **<Enter>, PF19 or PF7, PF20 or PF8.**

If a Start Value is typed and enter is pressed, the Shelf Life Type browse list repositions to the Shelf Life Type entered or the next closest value after the Shelf Life Type. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Shelf Life Types will be displayed (if there are not 10 Shelf Life Types left to browse, then the remaining Shelf Life Types will be displayed). If you press PF19 or PF7, the previous 10 Shelf Life Types will be displayed.

4.6.1.13 Shelf Life Type II Table

The Shelf Life Type II Table is used for the verification of valid Shelf Life Types and the retrieval of specific Shelf Life extension time limit information on a particular type of property for transferring to the DRMO. This table only contains

time extension data, whereas the Shelf Life Type I Table holds the overall time limit data. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-O4.5 for field definitions. There is one record per Shelf Life Type in the Shelf Life Type II Table.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **062** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Shelf Life Type II Table - 062 screen (ND3062MA) or the Shelf Life Type II Table screen (ND3001MB) is displayed and the following occurs:

4.6.1.13.1 Add Shelf Life Type II

If Table Id input value = **062** and Selection value is **A**, NPDMS displays the Add screen.

ND3060MA / ND3062PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM SHELF LIFE TYPE II TABLE - 062 A TB ADD	03/01/01 08:47:55 MSXXX
<p>Shelf Life Code - Type: *</p> <p>Shelf Life Period: ** (0 = Non-Deteriorative, (Months) X = Greater than 60 months)</p> <p>Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT</p>		

INPUT DATA

- Shelf Life Code - Type
- Shelf Life Period
(Months)

- Press <Enter>. NPDMS then displays the message ‘Record Successfully Added’ and remains on the Add screen for entry of the next record.

4.6.1.13.2 Change Shelf Life Type II

If Table Id input value = **062**, and Selection value is **C**, NPDMS displays the Changed screen.

ND3060MA / ND3062PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM SHELF LIFE TYPE II TABLE - 062 CH TB CHANGE	03/01/01 08:49:21 MSXXX
Shelf Life Code - Type: *		
Shelf Life Period: (Months)	** (0 = Non-Deteriorative, X = Greater than 60 months)	
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT		

INPUT DATA

All fields protected except

- Shelf Life Code - Type
- Press <Enter>. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: Shelf Life Code cannot be changed. If the Shelf Life Code is erroneous, the record must be removed through the “Delete Shelf Life Type II” process and corrected through the “Add Shelf Life Type II” process.

INPUT DATA

- Shelf Life Period
(Months)
- Press <Enter>. NPDMS then displays the message ‘Record Successfully Changed’ and remains on the Change screen for entry of the next record.

4.6.1.13.3 Delete Shelf Life Type II

If Table Id input value = **062** and Selection value is **D**, NPDMS displays the Delete screen.

INPUT DATA

- Shelf Life Code - Type
 - Press <Enter>. The system displays the following selected record field and the confirmation field:
 - Shelf Life Period

INPUT DATA

- Verify Delete input value = **D**
 - Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter the next record or **PF17** to cancel the delete process.

4.6.1.13.4 Browse Shelf Life Type II Table

If Table Id input value = **062** and Selection value is **B**, NPDMS displays the Browse screen.

ND3001MB / ND3062PB	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM	03/01/01
	SHELF LIFE TYPE II BROWSE	08:53:38
	BRO TB	MSXXX
SHELF LIFE DURATION		
TYPE PERIOD		

B	44	
B	44	
D	44	
X	X	
1	0	
2	X	
3	49	
4	12	
4	44	
5	18	
Start Value		
(Enter Full or Partial Browse Value)		
Navigation:		
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---		
LOPF	PREV	PGUP PGDN EXIT

DISPLAYED DATA

- Shelf Life Code Type
- Shelf Life Period (months)

INPUT DATA

The Start Value field represents the beginning Shelf Lift Type to start the browse list. For example, if you know that the Shelf Life Type starts with A, then enter A in the Start Value field.

- Start Value
- Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Shelf Life Type browse list repositions to the Shelf Life Type entered or the next closest value after the Shelf Life Type. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Shelf Life Types will be displayed (if there are not 10 Shelf Life Types left to browse, then the remaining Shelf Life Types will be displayed). If you press PF19 or PF7, the previous 20 Shelf Life Types will be displayed.

4.6.1.14 Hazardous Materials Code Table

The Hazardous Materials Code Table is used by NPDMS for the verification of valid Hazardous Materials Codes and the retrieval of specific Hazardous Materials information. Hazardous Materials Codes identify explosives and other dangerous articles that require special handling during shipment. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per Hazardous Materials Code in the Hazardous Materials Code Table. This table should have limited user update authority.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **065** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Hazardous Materials Code Table - 065 screen (ND3065MA) or the Hazardous Materials Code Table screen (ND3005MB) is displayed and the following occurs:

4.6.1.14.1 Add Hazardous Materials Code

If Table Id input value = **065** and Selection value is **A**, NPDMS displays the Add screen.

INPUT DATA

- Haz Mat Code
- Explanation (Description)
- Press <Enter>. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.14.2 Change Hazardous Materials Code

If Table Id input value = **065** and Selection value is **C**, NPDMS displays the Change screen.

ND3065MA / ND3065PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM HAZARDOUS MATERIALS CODE TABLE - 065 CH TB CHANGE	03/01/01 09:00:34 MSXXX
Haz Mat Code: **		
Explanation: *****		
<hr/> <hr/>		
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT		

INPUT DATA

All fields are protected except

- Haz Mat Code
- Press <Enter>. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: Haz Mat Code cannot be changed. If the Haz Mat Code is erroneous, the record must be removed through the "Delete Hazardous Materials Code" process and corrected through the "Add Hazardous Materials Code" process.

INPUT DATA

- Explanation (Description)

- Press <Enter>. NPDMS then displays the message ‘*Record Successfully Changed*’ and remains on the Change screen for entry of the next record.

4.6.1.14.3 Delete Hazardous Materials Code

If Table Id input value = **065** and Selection value is **D**, NPDMS displays the Delete screen.

INPUT DATA

All fields are protected except

NOTE: The user can only enter **D** to enter the next record or **PF17** to cancel the delete process.

4.6.1.14.4 Browse Hazardous Materials Code Table

If Table Id input value = **065** and Selection value is **B**, NPDMS displays the Browse screen.

ND3005MB / ND3065PB		NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM HAZARDOUS MATERIALS CODE TABLE BROWSE	03/01/01 09:20:46 MSXXX
ACT	HAZARDOUS MAT CODE	EXPLANATION	
---	AB	AMMUNITION FOR CANNON WITH EXPLOSIVE PROJECTILE, C	
---	AC	AMMUNITION FOR CANNON WITH GAS PROJECTILE, CLASS A	
---	AD	AMMUNITION FOR CANNON WITH ILLUMINATING PROJECTILE	
---	AE	AMMUNITION FOE CANNON WITH INCENDIARY PROJECTILE,	
---	AF	AMMUNITION FOR CANNON WITH INERT-LOADED PROJECTILE	
---	AG	AMMUNITION FOR CANNON WITH SMOKE PROJECTILE, CLASS	
---	AH	AMMUNITION FOR CANNON WITH SOLID PROJECTILE, CLASS	
---	AI	AMMUNITION FOR CANNON WITHOUT PROJECTILE, CLASS B	
---	AJ	CHLOROPICRIN LIQUID, POISON B	
---	AK	AMMUNITION FOR SMALL ARMS WITHEXPOSITIVE PROJECTILE	
Start Value		(Enter Full or Partial Browse Value)	
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- LOPF PREV PGUP PGDN EXIT			

DISPLAYED DATA

- Haz Mat Code
- Explanation (Description)

INPUT DATA

The Start Value field represents the beginning Hazardous Materials Code to start the browse list. For example, if you know that the Hazardous Materials Code starts with AB, then enter AB in the Start Value field.

- Start Value
- Press **<Enter>**, **PF17** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Hazardous Materials Code browse list repositions to the Hazardous Materials Code entered or the next closest value after the Hazardous Materials Code. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Hazardous Materials Codes will be displayed (if there are not 10 Hazardous Materials Codes left to browse, then the remaining Hazardous Materials Codes will be displayed). If you press PF19 or PF7, the previous 10 Hazardous Materials Codes will be displayed.

INPUT DATA

ND3005MB / ND3065PB	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM HAZARDOUS MATERIALS CODE TABLE BROWSE BRO TB	03/01/01 09:20:46 MSXXX
Valid ACT = D		
HAZARDOUS MATERIAL CODE - ADDITIONAL DATA		
Haz Mat Code: AC		
Explanation: AMMUNITION FOR CANNON WITH GAS PROJECTILE, CLASS A EXPLOSIVE		
<hr/> <hr/> <hr/>		

DISPLAYED DATA

- Haz Mat Code
 - Explanation (Description)
 - Press <Enter>. NPDMS then re-displays the Hazardous Materials Code Table Browse screen.

4.6.1.15 Controlled Inventory Item Code Table

The Controlled Inventory Item Code Table is used by NPDMS for the verification of valid DRMO Controlled Inventory Item Codes and the retrieval of specific Controlled Inventory Item information when transferring to the DRMO. Controlled Inventory Item Codes indicate the security classification and/or security risk or pilferage controls for the storage and transportation of property. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per DRMO Controlled Inventory Item Code in the Controlled Inventory Item Table. This table should have limited user update authority.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be

optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **070** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Controlled Inventory Item Code Table - 070 screen (ND3070MA) or the Controlled Inventory Item Code Table screen (ND3001MB) is displayed and the following occurs:

4.6.1.15.1 Add Controlled Inventory Item Code

If Table Id input value = **070** and Selection value is **A**, NPDMS displays the Add screen.

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM
CONTROLLED INVENTORY ITEM CODE TABLE - 070
A TB ADD

03/01/01
09:24:03
MSXXX

Controlled Inventory Item Code: *

Explanation:

Navigation: _____

Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--
HELP LOPF PREV CNCL EXIT

INPUT DATA

- Controlled Inventory Item Code
 - Explanation (Description)
 - Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.15.2 Change Controlled Inventory Item Code

If Table Id input value = **070** and Selection value is **C**, NPDMS displays the Change screen.

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM
CONTROLLED INVENTORY ITEM CODE TABLE - 070
CH TB CHANGE

03/01/01
09:26:52
MSXXX

Controlled Inventory Item Code: *

Explanation:

Navigation: _____

Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--
HELP LOPF PREV CNCL EXIT

INPUT DATA

All fields protected except

- Controlled Inventory Item Code
 - Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: Controlled Inventory Item Code cannot be changed. If the Controlled Inventory Item Code is erroneous, the record must be removed through the “Delete Controlled Inventory Item Code” process and corrected through the “Add Controlled Inventory Item Code” process.

INPUT DATA

- Explanation (Description)
 - Press <Enter>. NPDMS then displays the message ‘Record Successfully Changed’ and remains on the Change screen for entry of the next record.

4.6.1.15.3 Delete Controlled Inventory Item Code

If Table Id input value = **070** and Selection value is **D**, NPDMS displays the Delete screen.

INPUT DATA

All fields are protected except

- Controlled Inventory Item Code
 - Press <Enter>. The system displays the following selected record field and the confirmation field:
 - Explanation (Description)

INPUT DATA

- Verify Delete input value = **D**
 - Press <Enter>. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter the next record or **PF17** to cancel the delete process.

4.6.1.15.4 Browse Controlled Inventory Item Code Table

If Table Id input value = **070** and Selection value is **B**, NPDMS displays the Browse screen.

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM CONTROLLED INVENTORY ITEM CODE TABLE BROWSE BRO TB		03/01/01 09:31:35 MSXXX
CONTROLLED INV CODE	EXPLANATION	
A	CONFIDENTIAL - FORMERLY RESTRICTED DATA	
B	CONFIDENTIAL - RESTRICTED DATA	
C	CONFIDENTIAL	
D	CONFIDENTIAL - CRYPTOLOGIC	
E	SECRET - CRYPTOLOGIC	
F	TOP SECRET - CRYPTOLOGIC	
G	SECRET - FORMERLY RESTRICTED DATA	
H	SECRET - RESTRICTED DATA	
I	AIRCRAFT ENGINE EQUIPMENT AND PARTS	
J	PILFERAGE	
Start Value	(Enter Full or Partial Browse Value)	
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--- LOPF PREV PGUP PGDN EXIT		

DISPLAYED DATA

- Controlled Inventory Item Code
- Explanation (Description)

INPUT DATA

The Start Value field represents the beginning Controlled Inventory Item Code to start the browse list. For example, if you know that the Controlled Inventory Item Code starts with **A**, then enter **A** in the Start Value field.

- Start Value
- Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Controlled Inventory Item Code browse list repositions to the Controlled Inventory Item Code entered or the next closest value after the Controlled Inventory Item Code. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Controlled Inventory Item Codes will be displayed (if there are not 10 Controlled Inventory Item Codes left to browse, then the remaining Controlled Inventory Item Codes will be displayed). If you press PF19 or PF7, the previous 10 Controlled Inventory Item Codes will be displayed.

4.6.1.16 ADPE Identification Code Table

The ADPE Identification Code Table is used by NPDMs for the verification of valid ADPE Identification Codes and the retrieval of specific ADPE Identification

information when transferring to the DRMO. ADPE Identification Codes identify the category of Automated Data Processing Equipment and associated supplies and equipment. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per ADPE Identification Code in the ADPE Identification Code Table.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **075** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the ADPE Identification Code Table - 075 screen (ND3075MA) or the ADPE Identification Code Table screen (ND3001MB) is displayed and the following occurs:

4.6.1.16.1 Add ADPE Identification Code

If Table Id input value = **075** and Selection value is **A**, NPDMS displays the Add screen.

ND3075MA / ND3075PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM ADPE IDENTIFICATION CODE TABLE - 075 A TB ADD	03/01/01 09:37:13 MSXXX
ADPE Identification Code: *		
Explanation: ***** _____		
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT		

INPUT DATA

- ADPE Identification Code
- Explanation

- Press <Enter>. NPDMS then displays the message ‘Record Successfully Added’ and remains on the Add screen for entry of the next record.

4.6.1.16.2 Change ADPE Identification Code

If Table Id input value = **075** and Selection value is **C**, NPDMS displays the Change screen.

ND3075MA / ND3075PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM ADPE IDENTIFICATION CODE TABLE - 075 CH TB CHANGE	03/01/01 09:40:44 MSXXX
ADPE Identification Code: *		
Explanation:		
***** _____		
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT		

INPUT DATA

All fields are protected except

- ADPE Identification Code
- Press <Enter>. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: ADPE Identification Code cannot be changed. If the ADPE Identification Code is erroneous, the record must be removed through the “Delete ADPE Identification Code” process and corrected through the “Add ADPE Identification Code” process.

INPUT DATA

- Explanation
- Press <Enter>. NPDMS then displays the message ‘Record Successfully Changed’ and remains on the Change screen for entry of the next record.

4.6.1.16.3 Delete ADPE Identification Code

If Table Id input value = **075** and Selection value is **D**, NPDMS displays the Delete screen.

ND3075MA / ND3075PA NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM
ADPE IDENTIFICATION CODE TABLE - 075 03/01/01
DE TB DELETE 09:42:18
MSXXX

ADPE Identification Code: *

Explanation:

INPUT DATA

All fields are protected except

- ADPE Identification Code
 - Press <Enter>. The system displays the following selected record fields and the confirmation field:
 - Explanation

INPUT DATA

- Verify Delete input value = **D**
 - Press <Enter>. NPDMS then displays the message ‘Record Successfully Deleted’ and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter the next record or **PF17** to cancel the delete process.

4.6.1.16.4 Browse ADPE Identification Code Table

If Table Id input value = **075** and Selection value is **B**, NPDMS displays the Browse screen.

ND3001MB / ND3075PB	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM ADPE IDENTIFICATION CODE BROWSE BRO TB	03/01/01 09:44:20 MSXXX
ADPE ID EXPLANATION		
0	ITEM WITH NO ADP COMPONENTS	
1	PERSONAL COMPUTER	
2	DIGITAL CPU, ADP CENTRAL PROCESSING UNITS FOR COMPUTERS	
3	HYBRID CPU, ADP CENTRAL PROCESSING UNITS FOR COMPUTERS	
4	ADPE INPUT/OUTPUT AND STORAGE DEVICES USED TO CONTROL AND TRANSFER INFORMATION TO AND FROM A CPU	
Start Value	(Enter Full or Partial Browse Value)	
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- LOPF PREV PGUP PGDN EXIT		

DISPLAYED DATA

- ADPE Identification Code
- Explanation

INPUT DATA

The Start Value field represents the beginning ADPE Id to start the browse list. For example, if you know that the ADPE Id starts with 1, then enter 1 in the Start Value field.

- Start Value
- Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the ADPE Id list repositions to the ADPE Id entered or the next closest value after the ADPE Id. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 5 ADPE Ids will be displayed (if there are not 5 ADPE Ids left to browse, then the remaining ADPE Ids will be displayed).

4.6.1.17 Precious Metals Code Table

The Precious Metals Code Table is used by NPDMS for the verification of valid Precious Metals Codes and the retrieval of specific Precious Metals information

when transferring to the DRMO. The Precious Metals Property Codes identify types and content value of precious metals contained in the property undergoing disposition. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per Precious Metals Code in the Precious Metals Code Table.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of Table Id **080** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Precious Metals Code Table - 080 screen (ND3080MA) or the Precious Metals Code Table screen (ND3001MB) is displayed and the following occurs:

4.6.1.17.1 Add Precious Metals Code

If Table Id input value = **080** and Selection value is **A**, NPDMS displays the Add screen.

INPUT DATA

- Precious Metals Code
 - Precious Metals Content Description
 - Press <Enter>. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.17.2 Change Precious Metals Code

If Table Id input value = **080** and Selection value is **C**, NPDMS displays the Change screen.

INPUT DATA

All fields are protected except

- Precious Metals Code
 - Press <Enter>. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: Precious metals code cannot be changed. If the precious metals code is erroneous, the record must be removed through the "delete precious metals code" process and corrected through the "add precious metals code" process.

INPUT DATA

- Precious Metals Content Description
 - Press <Enter>. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Change screen for entry of the next record.

4.6.1.17.3 Delete Precious Metals Code

If Table Id input value = **080** and Selection value is **D**, NPDMS displays the Delete screen.

INPUT DATA

All fields are protected except

- Precious Metals Code
 - Press <Enter>. The system displays the following selected record field and the confirmation field:
 - Precious Metals Content Description

INPUT DATA

- Verify Delete input value = D
 - Press <Enter>. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

4.6.1.17.4 Browse Precious Metals Code Table

If Table Id input value = **080** and Selection value is **B**, NPDMS displays the Browse screen.

03/01/01
09:58:09
MSXXX

ND3001MB / ND3080PB	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM PRECIOUS METALS CODE BROWSE BRO TB	
PRECIOUS METALS CD		PRECIOUS METALS CONTENT DESCRIPTION
<hr/>		
A	NO KNOWN PRECIOUS METALS	
B	ITEM IS KNOWN TO CONTAIN PRECIOUS METAL(S) BUT THE AMOUNT(S) IS UNKNOWN	
C	PRESENCE OR ABSENCE OF PRECIOUS METALS VARIES BETW EEN ITEMS OF PRODUCTION FOR THE SAME SUPPLY ITEM	
D	SILVER, EQUALS 15 GRAMS OR MORE	
E	SILVER, LESS THAN 15 GRAMS	

Start Value
 (Enter Full or Partial Browse Value)

Navigation: _____

Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--	LOPF PGUP	PGDN	EXIT

DISPLAYED DATA

- Precious Metals Code
 - Precious Metals Content Description

INPUT DATA

The Start Value field represents the beginning Precious Metals Code to start the browse list. For example, if you know that the Precious Metals Code starts with A, then enter A in the Start Value field.

- Start Value
- Press <Enter>, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Precious Metals Code list repositions to the Precious Metals Code entered or the next closest value after the Precious Metals Code. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 5 Precious Metals Codes will be displayed (if there are not 5 Precious Metals Codes left to browse then the remaining Precious Metals Codes will be displayed). If you press PF19 or PF7, the previous 5 Precious Metals Codes will be displayed.

4.6.1.18 Materiel Management Aggregation Code Table

The Materiel Management Aggregation Code Table is used for the verification of valid Materiel Management Aggregation Property Codes and the retrieval of specific logistic information for reporting purposes as defined in *AF67—1 Manual*. These codes designate materiel management responsibility. A separate code is assigned to each segment or category of materiel, which is to be managed and reported as a separate logistics program. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per Materiel Management Aggregation Property Code in the Materiel Management Aggregation Code Table. This table is maintained and populated by the installation with limited user update authority.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **085** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Materiel Management Aggregation Code Table - 085 screen (ND3085MA) or the Material Management Aggregation Code Table screen (ND3001MB) is displayed and the following occurs:

4.6.1.18.1 Add Materiel Management Aggregation Code

If Table Id input value = **085** and Selection value is **A**, NPDMS displays the Add screen.

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM ND3085MA / ND3085PA MATERIEL MANAGEMENT AGGREGATION CODE TABLE - 085 A TB ADD	03/01/01 10:02:00 MSXXX
Materiel Management Aggregation Code: **	
MMAAC Nomenclature: ****	
MMAAC Manager: _____	
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--- HELP LOPF PREV CNCL EXIT	

INPUT DATA

- Materiel Management Aggregation Code
- MMAAC Nomenclature
- MMAAC Manager
- Press <Enter>. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.18.2 Change Materiel Management Aggregation Code

If Table Id input value = **085** and Selection value is **C**, NPDMS displays the Change screen.

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM ND3085MA / ND3085PA MATERIEL MANAGEMENT AGGREGATION CODE TABLE - 085 CH TB CHANGE Materiel Management Aggregation Code: ** MMAC Nomenclature: **** MMAC Manager: _____ Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT	03/01/01 10:03:14 MSXXX
--	-------------------------------

INPUT DATA

All fields are protected except

- Materiel Management Aggregation Code
- Press <Enter>. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: Materiel Management Aggregation Code cannot be changed. If the Materiel Management Aggregation Code is erroneous, the record must be removed through the "Delete Materiel Management Aggregation Code" process and corrected through the "Add Materiel Management Aggregation Code" process.

INPUT DATA

- MMAC Nomenclature
- MMAC Manager
- Press <Enter>. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Change screen for entry of the next record.

4.6.1.18.3 Delete Materiel Management Aggregation Code

If Table Id input value = **085** and Selection value is **D**, NPDMS displays the Delete screen.

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM 03/01/01
ND3085MA / ND3085PA MATERIEL MANAGEMENT AGGREGATION CODE TABLE - 085 10:10:02
DE TB DELETE MSXXX

Materiel Management Aggregation Code: **

MMAC Nomenclature:

MMAC Manager: _____

Navigation: _____
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
HELP LOPF PREV

INPUT DATA

All fields are protected except

- Materiel Management Aggregation Code
 - Press <Enter>. The system displays the following selected record fields and the confirmation field:
 - MMAC Nomenclature
 - MMAC Manager

INPUT DATA

- Verify Delete input value = D
 - Press <Enter>. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

4.6.1.18.4 Browse Materiel Management Aggregation Code Table

If Table Id input value = **085** and Selection value is **B**, NPDMS displays the Browse screen.

ND3001MB / ND3085PB		NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM MATERIAL MANAGEMENT AGGREGATION CODE BROWSE BRO TB	03/01/01 10:19:11 MSXXX
MMAC/ NOMENCLATURE	MMAC MANAGER		
AA	WR/MMI		
AB	AIM-4A		
AC	AIM-9B		
AD	AGM-16		
AE	BURNER/437		
Start Value	LGM-25C		
(Enter Full or Partial Browse Value)			
Navigation: _____			
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--	LOPF	PREV	PGUP PGDN EXIT

DISPLAYED DATA

- Material Management Aggregation Code
- MMAC Manager
- MMAC Nomenclature

INPUT DATA

The Start Value field represents the beginning Material Management Aggregation Code to start the browse list. For example, if you know that the Material Management Aggregation Code starts with A, then enter A in the Start Value field.

- Start Value
- Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Material Management Aggregation Code list repositions to the Material Management Aggregation Code entered or the next closest value after the Material Management Aggregation Code. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 5 Material Management Aggregation Codes will be displayed (if there are not 5 Material Management Aggregation Codes left to browse then the

remaining Material Management Aggregation Codes will be displayed). If you press PF19 or PF7, the previous 5 Material Management Aggregation Codes will be displayed.

4.6.1.19 DRMO Disposal Authority Code Table

The DRMO Disposal Authority Code Table is used by NPDMS for the verification of valid DRMO Disposal Authority Codes and the retrieval of specific Disposal Authority information when transferring to the DRMO. DRMO Disposal Authority Codes indicate that property transferred to a DRMO are authorized to be transferred for disposal based on instructions of the IMM/ICP. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per DRMO Disposal Authority Code in the DRMO Disposal Authority Code Table.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **090** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the DRMO Disposal Authority Code Table - 090 screen (ND3090MA) or the DRMO Disposal Authority Code Table screen (ND3005MB) is displayed and the following occurs:

4.6.1.19.1 Add DRMO Disposal Authority Code

If Table Id input value = **090** and Selection value is **A**, NPDMS displays the Add screen.

INPUT DATA

- DRMO Disposal Authority Code input value = M, N or R
 - Explanation (Description)
 - Press <Enter>. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.19.2 Change DRMO Disposal Authority Code

If Table Id input value = **090** and Selection value is **C**, NPDMS displays the Change screen.

ND3090MA / ND3090PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM DRMO DISPOSAL AUTHORITY CODE TABLE - 090 CH TB CHANGE	03/01/01 10:24:28 MSXXX
DRMO Disposal Authority Code: *		
Explanation: ***** _____ _____		
Navigation: _____ Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--- HELP LOPF PREV CNCL EXIT		

INPUT DATA

All fields are protected except

- DRMO Disposal Authority Code input value = **M**, **N** or **R**
- Press <Enter>. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: DRMO Disposal Authority Code cannot be changed. If the DRMO Disposal Authority Code is erroneous, the record must be removed through the "Delete DRMO Disposal Authority Code" process and corrected through the "Add DRMO Disposal Authority Code" process.

INPUT DATA

- Explanation (Description)
- Press <Enter>. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Change screen for entry of the next record.

4.6.1.19.3 Delete DRMO Disposal Authority Code

If Table Id input value = **090** and Selection value is **D**, NPDMS displays the Delete screen.

ND3090MA / ND3090PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM DRMO DISPOSAL AUTHORITY CODE TABLE - 090 DE TB DELETE	03/01/01 10:27:24 MSXXX
DRMO Disposal Authority Code: *		
Explanation: ***** _____ _____		
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT		

INPUT DATA

All fields are protected except

- DRMO Disposal Authority Code input value = **M**, **N** or **R**
- Press <Enter>. The system displays the following selected record field and the confirmation field:
- Explanation (Description)

INPUT DATA

- Verify Delete input value = **D**
- Press <Enter>. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

4.6.1.19.4 Browse DRMO Disposal Authority Code Table

If Table Id input value = **090** and Selection value is **B**, NPDMS displays the Browse screen.

ND3005MB / ND3090PB	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM DRMO DISPOSAL AUTHORITY CODE TABLE BROWSE BRO TB	03/01/01 10:29:39 MSXXX
Valid ACT = D		
	DISPOSAL ACT CODE	EXPLANATION
---	---	-----
-	M	ITEMS ARE IMM/ICP STOCKS AND ARE BEING TRANSFERRED TO D
-	N	ITEMS ARE NOT REPORTABLE BY VIRTUE OF AN EXCLUSION TO T
-	R	ITEMS HAVE BEEN REPORTED TO THE IMM/ICP UNDER MILSTRIP
		*** END OF DATA ***
<p>Start Value <input type="text"/> (Enter Full or Partial Browse Value)</p> <p>Navigation: _____ Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- LOPF PREV</p>		

DISPLAYED DATA

- DRMO Disposal Authority Code
- Explanation (Description)

INPUT DATA

The Start Value field represents the beginning DRMO Disposal Authority Code to start the browse list. For example, if you know that the DRMO Disposal Authority Code starts with A, then enter A in the Start Value field.

- Start Value
- Press <Enter>, PF19 or PF7, PF20 or PF8.

If a Start Value is typed and enter is pressed, the DRMO Disposal Authority Code browse list repositions to the DRMO Disposal Authority Code entered or the next closest value after the DRMO Disposal Authority Code. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 10 DRMO Disposal Authority Codes will be displayed (if there are not 10 Disposal Codes left to browse then the remaining DRMO Disposal Authority Codes will be displayed). If you press PF19 or PF7, the previous 10 DRMO Disposal Authority Codes will be displayed.

INPUT DATA

- ACT input value = D
 - Press <Enter>. The system displays the following screen with additional information about the selected DRMO Disposal Authority Code:

DISPLAYED DATA

- DRMO Disposal Authority Code
 - Explanation/(Description)
 - Press **<Enter>**. NPDMS then re-displays the DRMO Disposal Authority Code Table Browse screen

4.6.1.20 DRMO Additional Data Code Table

The DRMO Additional Data Code Table is used by NPDMS for the verification of the valid DRMO Additional Data Codes and the retrieval of specific DRMO Additional Data information when transferring to the DRMO. This additional data contains Shipping and Receiving information that appears on the DD-1348-1A generated by NPDMS. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per DRMO Additional Data Code in the DRMO Additional Data Code Table.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is

tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **095** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the DRMO Additional Data Code Table - 095 screen (ND3095MA) or the DRMO Additional Code Table screen (ND3005MB) is displayed and the following occurs:

4.6.1.20.1 Add DRMO Additional Data Code

If Table Id input value = **095** and Selection value is **A**, NPDMS displays the Add screen.

ND3095MA / ND3095PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM DRMO ADDITIONAL DATA CODE TABLE - 095 A TB ADD	03/01/01 12:50:58 MSXXX
DRMO Additional Data Codes -		
Code	Explanation	
DRMO Receiving: R	_____	

Shipping: S	_____	

Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL		

INPUT DATA

- DRMO Receiving
 - Code R
 - Explanation
- Shipping
 - Code S
 - Explanation

NOTE: The user may enter both the Receiving and Shipping Codes or just one of the Codes.

- Press <Enter>. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.20.2 Change DRMO Additional Data Code

If Table Id input value = **095** and Selection value is **C**, NPDMS displays the Change screen.

ND3095MA / ND3095PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM DRMO ADDITIONAL DATA CODE TABLE - 095 CH TB CHANGE	03/01/01 12:54:07 MSXXX
DRMO Additional Data Codes -		
Code	Explanation	
DRMO Receiving: R __	_____	

Shipping: S __	_____	

Navigation: _____		
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL		EXIT

INPUT DATA

- DRMO Receiving
 - Code R
- Shipping
 - Code S

NOTE: The user may enter both or just one of the codes. If both codes are present, the system displays the Receiving Code and its explanation first and allows modification. To change the Shipping Code press enter and the system displays the explanation and allows modification. The user can not return to the DRMO Receiving Explanation once <Enter> is pressed.

NOTE: DRMO Receiving or Shipping Codes cannot be changed. If the DRMO Receiving or Shipping Codes are erroneous, the record must be removed through the "Delete DRMO Additional Data Code" process and corrected through the "Add DRMO Additional Data Code" process.

- Press <Enter>. NPDMS then displays the requested record(s), allowing the user to make modifications.

INPUT DATA

- DRMO Receiving
 - Explanation
- Press <Enter>. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Change screen to display the Shipping Explanation or for entry of the next record.
- Press <Enter>. NPDMS then displays the Shipping Explanation.
- Shipping
 - Explanation
- Press <Enter>. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Change screen for entry of the next record.

4.6.1.20.3 Delete DRMO Additional Data Code

If Table Id input value = **095** and Selection value is **D**, NPDMS displays the Delete screen.

INPUT DATA

- DRMO Receiving
 - Code R
 - Shipping
 - Code S

NOTE: The user may enter both or just one of the codes. If both codes are present, the system displays the Receiving Code and its explanation first and allows deletion. To change the Shipping Code press enter and the system displays the explanation and allows deletion.

Shipping Explanation or for entry of the next record.

NOTE: The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

4.6.1.20.4 Browse DRMO Additional Data Code Table

If Table Id input value = **095** and Selection value is **B**, NPDMS displays the Browse screen.

DISPLAYED DATA

- DRMO Additional Data Code

- Explanation

INPUT DATA

The Start Value field represents the beginning DRMO Additional Data Code to start the browse list. For example, if you know that the DRMO Additional Data Code starts with R, then enter R in the Start Value field.

- Start Value
 - Press <Enter>, PF19 or PF7, PF20 or PF8.

If a Start Value is typed and enter is pressed, the DRMO Additional Data Code browse list repositions to the DRMO Additional Data Code entered or the next closest value after the DRMO Additional Data Code. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 10 DRMO Additional Data Codes will be displayed (if there are not 10 DRMO Additional Data Codes left to browse then the remaining DRMO Additional Data Codes will be displayed). If you press PF19 or PF7, the previous 10 DRMO Additional Data Codes will be displayed.

INPUT DATA

- ACT input value = D
 - Press <Enter>. The system displays the following screen with additional information about the selected DRMO Additional Data Code:

DISPLAYED DATA

- DRMO Disposal Authority Code
 - Code R
 - Explanation
- Shipping
 - Code S
 - Explanation
- Press <Enter>. NPDMS then re-displays the DRMO Disposal Authority Code Table Browse screen

4.6.1.21 Installation Code Table

The Installation Code Table is used by NPDMS for the verification of valid Installation data and the retrieval of specific information when utilizing property within an installation or transferring to another NASA installation. Refer to the *NPDMS Data Dictionary AIM-NPDMS-DD-04.5* for field definitions. There is one record per NASA Installation/Subinstallation in the Installation Code Table.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **105** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Installation Code Table - 105 screen (ND3105MA) or the Installation Code Table screen (ND3001MB) is displayed and the following occurs:

4.6.1.21.1 Add Installation Code

If Table Id input value = **105** and Selection value is **A**, NPDMS displays the Add screen.

ND3105MA / ND3105MA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM INSTALLATION CODE TABLE - 105 A TB ADD	03/01/01 13:01:38 MSXXX
Installation No: **** FEDSTRIP AAC: ***** Agency/Bureau Code: **** Agency Ind: **** Installation Name: ***** Installation Acronym: _____		
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT		

INPUT DATA

- Installation No input value = your Center ID
- FEDSTRIP AAC
AAC input value = your Center Fed AAC
- Agency/Bureau Code
- Agency Ind
- Installation Name input value = your Center Name
- Installation Acronym
Acronym input value = your Center Acronym
- Press <Enter>. NPDMs then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.21.2 Change Installation Code

If Table Id input value = **105** and Selection value is **C**, NPDMs displays the Change screen.

INPUT DATA

All fields are protected except

- Installation No
 - Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: Installation No cannot be changed. If the Installation No is erroneous, the record must be removed through the "Delete Installation Code" process and corrected through the "Add Installation Code" process.

INPUT DATA

- FEDSTRIP AAC input value = your Center Fed AAC
 - Agency/Bureau Code
 - Agency Ind
 - Installation Name input value = your Center Name
 - Installation Acronym input value = your Center Acronym

- Press <Enter>. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Change screen for entry of the next record.

4.6.1.21.3 Delete Installation Code

If Table Id input value = **105** and Selection value is **D**, NPDMS displays the Delete screen.

INPUT DATA

All fields are protected except

- Installation No
 - Press <Enter>. The system displays the following selected record fields and the confirmation field:
 - FEDSTRIP AAC
 - Agency/Bureau Code
 - Agency Ind
 - Installation Name
 - Installation Acronym

INPUT DATA

- Verify Delete input value = D
 - Press <Enter>. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

4.6.1.21.4 Browse Installation Code Table

If Table Id input value = **105** and Selection value is **B**, NPDMS displays the Browse screen.

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM			03/01/01
INSTALLATION CODE BROWSE			13:12:38
BRO TB			MSXXX
INST NO	INSTALLATION NAME	ACRONYM	
0101	LANGLEY RESEARCH CENTER	LARC	
0202	AMES RESEARCH CENTER	ARC	
0303	JOHN H. GLENN RESEARCH CENTER	GRC	
0404	DRYDEN FLIGHT RESEARCH FACILITY	DFRF	
0505	GODDARD SPACE FLIGHT CENTER	GSFC	
0511	HEADQUARTERS	HQ	
0808	MARSHALL SPACE FLIGHT CENTER	MSFC	
0881	MARSHALL SPACE FLT CTR (PRISM)	MSFC	
0909	JOHNSON SPACE CENTER	JSC	
1010	KENNEDY SPACE CENTER	KSC	

DISPLAYED DATA

- Installation No
 - Installation Name
 - Installation Acronym

INPUT DATA

The Start Value field represents the beginning Installation No to start the browse list. For example, if you know that the Installation No starts with 0, then enter 0 in the Start Value field.

- Start Value
- Press <Enter>, PF19 or PF7, PF20 or PF8.

If a Start Value is typed and enter is pressed, the Installation No list repositions to the Installation No entered or the next closest value after the Installation No. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 10 Installation Nos will be displayed (if there are not 10 Installation Nos left to browse then the remaining Installation Nos will be displayed). If you press PF19 or PF7, the previous 10 Installation Nos will be displayed.

4.6.1.22 Performance Measures Standards Table

The Performance Measures Standards Table is used by NPDMS for the verification of valid performance measures standards for the Performance Measures Report. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per NASA Installation in the Performance Measures Standards Table. The Add for this table is only necessary when establishing the table or when all data is deleted.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **040** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Performance Measures Standards Table - 040 screen (ND3040MA) or the Performance Measures Standards Table screen (ND3001MB) is displayed and the following occurs:

4.6.1.22.1 Add Performance Measures Standards

If Table Id input value = **040** and Selection value is **A**, NPDMS displays the Add screen.

ND3040MA / ND3040PA NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM
 PERFORMANCE MEASURES STANDARDS TABLE - 40
 ADD 03/01/01
 MSXXX

 14:39:32

FEDSTRIP AAC: 804101

Enter Installation Redistribution Rates:
Internal: ____ % External: ____ %

Enter NASA Standard Redistribution Rates:
Internal: ____ % External: ____ %

Average Processing Days: ____

The unique field FEDSTRIP AAC is automatically filled by the system from the Center Profile Table. It is not modifiable.

INPUT DATA

- Enter Installation Redistribution Rates (percentages)
 - Internal (within NASA)
 - External (outside NASA)
 - Enter NASA Standard Redistribution Rates (percentages)
 - Internal (within NASA)
 - External (outside NASA)
 - Average Processing Days
 - Press <Enter>. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.22.2 Change Performance Measures Standards

If Table Id input value = **040** and Selection value is **C**, NPDMS displays the Change screen.

ND3040MA / ND3040PA NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM
 PERFORMANCE MEASURES STANDARDS TABLE - 40
 CH TB CHANGE 03/01/01
 MSXXX

 13:36:55

FEDSTRIP AAC: 804101

Enter Installation Redistribution Rates:
Internal: 10_ % External: 10_ %

Enter NASA Standard Redistribution Rates:
Internal: 10_ % External: 10_ %

Average Processing Days: 20_

The unique field FEDSTRIP AAC is automatically filled by the system from the Center Profile Table. It is not modifiable.

INPUT DATA

- Enter Installation Redistribution Rates (percentages)
 - Internal (within NASA)
 - External (outside NASA)
 - Enter NASA Standard Redistribution Rates (percentages)
 - Internal (within NASA)
 - External (outside NASA)
 - Average Processing Days
 - Press <Enter>. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Change screen for entry of the next record.

4.6.1.22.3 Delete Performance Measures Standards

If Table Id input value = **040** and Selection value is **D**, NPDMS displays the Delete screen.

The unique field FEDSTRIP AAC is automatically filled by the system from the Center Profile Table. It is not modifiable.

ND3040MA / ND3040PA NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM
PERFORMANCE MEASURES STANDARDS TABLE - 40
DE TB DELETE 03/01/01
MSXXX

FEDSTRIP AAC: 804101

Enter Installation Redistribution Rates:

Internal: 10_ % External: 10_ %

Enter NASA Standard Redistribution Rates:

Internal: 10_ % External: 10_ %

Average Processing Days: 20_

ENTER 'D' TO VERIFY DELETE _

INPUT DATA

- The system displays the following record fields and the confirmation field:
 - Enter Installation Redistribution Rates (percentages)
 - Internal (within NASA)
 - External (outside NASA)
 - Enter NASA Standard Redistribution Rates (percentages)
 - Internal (within NASA)
 - External (outside NASA)
 - Average Processing Days

INPUT DATA

- Verify Delete input value = D

- Press <Enter>. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

4.6.1.22.4 Browse Performance Measures Standards Table

If Table Id input value = **040** and Selection value is **B**, NPDMS displays the Browse screen.

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM						03/01/01
PERFORMANCE MEASURES BROWSE						13:40:08
BRO TB						MSXXX
FED STRIP	INST REDIST RATE	NASA REDIST RATE			AVERAGE	
AAC	INTRNL	EXTRNL	INTRNL	EXTRNL	PROCESSING	DAYS
-----	-----	-----	-----	-----	-----	-----
804101	10 %	10 %	10 %	10 %	20	
	*** END OF DATA ***					
Start Value _____ (Enter Full or Partial Browse Value)						
Navigation: _____						
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--						
LOPF PREV		PGUP PGDN		EXIT		

DISPLAYED DATA

- FEDSTRIP AAC
- Installation Redist Rate (percentages)
 - Internal (within NASA)
 - External (outside NASA)
- NASA Standard Redistribution Rate (percentages)
 - Internal (within NASA)
 - External (outside NASA)

- Average Processing Days

INPUT DATA

The Start Value field represents the beginning FEDSTRIP AAC to start the browse list. For example, if you know that the FEDSTRIP AAC starts with 0, then enter 0 in the Start Value field.

- Start Value
- Press <Enter>, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the FEDSTRIP AAC list repositions to the FEDSTRIP AAC entered or the next closest value after the FEDSTRIP AAC. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 10 FEDSTRIP AACs Nos will be displayed (if there are not 10 FEDSTRIP AACs left to browse then the remaining FEDSTRIP AACs will be displayed). If you press PF19 or PF7, the previous 10 FEDSTRIP AACs will be displayed.

4.6.1.23 Printer Destination Table

The Printer Destination Table is used by NPDMS for the verification of valid printer destination data and the retrieval of specific printer destination information for generation of system reports. Refer to the *NPDMS Data Dictionary AIM-NPDMS-DD-04.5* for field definitions. There may be more than one record per NASA Subinstallation in the Printer Destination Table.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **145** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Printer Destination Table - 145 screen (ND3145MA) or the Printer Destination Table screen (ND3001MB) is displayed and the following occurs:

4.6.1.23.1 Add Printer Destination

If Table Id input value = **145** and Selection value is **A**, NPDMS displays the Add screen.

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM 03/01/01
ND3145MA / ND3145PA 13:41:19
 MSXXX

PRINTER DESTINATION TABLE - 145

A TB ADD

Printer Destination: ******

Printer Description: *****

Navigation: _____

Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--
 EXIT
 HELP LOPF PREV CNCL

INPUT DATA

- Destination input value = (use local Printer Id)
 - Printer Description
 - Press <Enter>. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.23.2 Change Printer Destination

If Table Id input value = **145** and Selection value is **C**, NPDMS displays the Change screen.

INPUT DATA

All fields are protected except

- Destination input value = (use local Printer Id)
 - Press <Enter>. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

INPUT DATA

- Printer Description
 - Press <Enter>. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Change screen for entry of the next record.

4.6.1.23.3 Delete Printer Destination

If Table Id input value = **145** and Selection value is **D**, NPDMS displays the Delete screen.

INPUT DATA

All fields are protected except

- Destination
 - Press <Enter>. The system displays the following selected record fields and the confirmation field:
 - Printer Description

INPUT DATA

NOTE: The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

4.6.1.23.4 Browse Printer Destination Table

If Table Id input value = **145** and Selection value is **B**, NPDMS displays the Browse screen.

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM		03/01/01
PRINTER DESTINATION BROWSE		13:48:18
BRO TB		MSXXX
PRINTER DEST	PRINTER DESCRIPTION	
-----	-----	-----
DD1348	PRINT FORM 1348	
DD1638	PRINT FORM 1638	
PORTRAIT	XEROX PRINT IN PORTRAIT SINGLE NO HOLE	
P3030132	LINE PRINTER MG-2	
P3103102	LINE PRINTER 4201 5TH FLOOR	
SF120	PRINT FORMS SF120	
SYSTEM	XEROX PRINTER AT MSFC BUILDING 4663	
XEROX	9700 XEROX PRINTER SINGLE SIDE NO HOLES	
	*** END OF DATA ***	
Start Value		
(Enter Full or Partial Browse Value)		
Navigation:		
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---		
LOPF	PREV	PGUP PGDN
		EXIT

DISPLAYED DATA

- Destination
- Printer Description

INPUT DATA

The Start Value field represents the beginning Printer Destination to start the browse list. For example, if you know that the Destination starts with A, then enter A in the Start Value field.

- Start Value
- Press <Enter>, PF19 or PF7, PF20 or PF8.

If a Start Value is typed and enter is pressed, the Destination list repositions to the Destination entered or the next closest value after the Destination. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 10 Destinations will be displayed (if there are not 10 Destinations left to browse then the remaining Destinations will be displayed). If you press PF19 or PF7, the previous 10 Destinations will be displayed.

4.6.1.24 NPDMs Screening Days Table

The Screening Days Table is used by NPDMs for the calculation of default screening begin and end dates. The number of days for Installation screening,

NASA-Wide screening, Other Federal Agency screening, and Surplus screening may be added or changed for specific property types. Refer to the *NPDMs Data Dictionary AIM-NPDMs-DD-04.5* for field definitions. There are four records per NASA Installation in the Screening Days Table. These four records are as follows: Reportable ADPE greater than or equal to \$1,000,000 and not outdated, Exchange/Sale property, Non-Reportable ADPE equipment and supplies (FSG 70) less than \$1,000,000, and all other property (Reportable and Non-Reportable).

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMs displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **155** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Screening Days Table - 155 screen (ND3155MA) or the NPDMs Screening Days Table screen (ND3001MB) is displayed and the following occurs:

4.6.1.24.1 Add Screening Days

If Table Id input value = **155** and Selection value is **A**, NPDMs displays the Add screen.

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM				03/01/01
SCREENING DAYS TABLE - 155				13:50:35
ND3155MA / ND3155PA	A TB	ADD		MSXXX
Installation Number: ****				Screening Days

				INST NASA OFA SRPLS
1) Reportable ADPE GE \$1,000,000 and not outdated				0** 0** 0** 0**
2) Exchange/Sale Property				0** 0** 0** 0**
3) Non Reportable ADPE Equipment and Supplies (FSC 70) less than \$1,000,000				0** 0** 0** 0**
4) All Other Property (Reportable and Non-Reportable)				0** 0** 0** 0**
ENTER 'P' TO PROCESS OR 'C' TO CANCEL: *				
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT				

INPUT DATA

NOTE: If INST, NASA, OFA, or SRPLS are not entered, the system uses zero days as the value for calculating screening dates.

- INST
input value = number of screening days
 - NASA
input value = number of screening days
 - OFA
input value = number of screening days
 - SRPLS
input value = number of screening days

• Exchange/Sale Property

NOTE: If INST, NASA, OFA, or SRPLS are not entered, the system uses zero days as the value for calculating screening dates.

NOTE: If INST, NASA, OFA, or SRPLS are not entered, the system uses zero days as the value for calculating screening dates.

- INST
input value = number of screening days
 - NASA
input value = number of screening days
 - OFA
input value = number of screening days
 - SRPLS
input value = number of screening days
 - All Other Property
(Reportable and Non-Reportable)

NOTE: If INST, NASA, OFA, or SRPLS are not entered, the system uses zero days as the value for calculating screening dates.

4.6.1.24.2 Change Screening Days

If Table Id input value = **155** and Selection value is **C**, NPDMS displays the Change screen.

ND3155MA / ND3155PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM SCREENING DAYS TABLE - 155 CH TB CHANGE	03/01/01 13:59:28 MSXXX
Installation Number: ****		Screening Days

		INST NASA OFA SRPLS
1) Reportable ADPE GE \$1,000,000 and not outdated		0** 0** 0** 0**
2) Exchange/Sale Property		0** 0** 0** 0**
3) Non Reportable ADPE Equipment and Supplies (FSC 70) less than \$1,000,000		0** 0** 0** 0**
4) All Other Property (Reportable and Non-Reportable)		0** 0** 0** 0**
 Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--- HELP LOPF PREV CNCL EXIT		

INPUT DATA

All fields are protected except

- Installation Number input value = your Center ID
- Press <Enter>. NPDMs then displays the requested record, allowing the user to make modifications to the remaining fields.

INPUT DATA

- Reportable ADPE GE \$1,000,000 and not outdated

NOTE: If INST, NASA, OFA, or SRPLS are not entered, the system uses zero days as the value for calculating screening dates.

- INST input value = number of screening days
- NASA input value = number of screening days
- OFA input value = number of screening days

NOTE: If INST, NASA, OFA, or SRPLS are not entered, the system uses zero days as the value for calculating screening dates.

NOTE: If INST, NASA, OFA, or SRPLS are not entered, the system uses zero days as the value for calculating screening dates.

- INST
input value = number of screening days
 - NASA
input value = number of screening days
 - OFA
input value = number of screening days
 - SRPLS
input value = number of screening days
 - All Other Property
(Reportable and Non-Reportable)

NOTE: If INST, NASA, OFA, or SRPLS are not entered, the system uses zero days as the value for calculating screening dates.

- INST input value = number of screening days
- NASA input value = number of screening days
- OFA input value = number of screening days
- SRPLS input value = number of screening days
- Enter 'P' to Process or 'C' to Cancel input value = **P** or **C**
- Press <Enter>. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Add screen for entry of the next record.

4.6.1.24.3 Delete Screening Days

Deletion of the Screening Days Table is not authorized.

INPUT DATA

- Table Id input value = **155** and Selection value is **D**.
- Press <Enter>. NPDMS then displays the message '**No Delete Allowed for Screening Days Table**' and the system remains on the Tables Menu screen.

4.6.1.24.4 Browse NPDMS Screening Days Table

If Table Id input value = **155** and Selection value is **B**, NPDMS displays the Browse screen.

ND3001MB / ND3155PB	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM SCREENING DAYS BROWSE BRO TB	03/01/01 14:01:23 MSXXX																																																																																				
<table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left; width: 15%;">INST</th> <th style="text-align: left; width: 15%;">TYPE</th> <th colspan="3" style="text-align: center;">SCREENING DAYS</th> <th style="width: 15%;"></th> </tr> <tr> <th style="text-align: left;">NO</th> <th style="text-align: left;">INST</th> <th style="text-align: center;">NASA</th> <th style="text-align: center;">OFA</th> <th style="text-align: center;">SURPLUS</th> <th></th> </tr> <tr> <th colspan="6" style="text-align: center;">---</th> </tr> </thead> <tbody> <tr> <td>0505</td> <td>ADPE</td> <td style="text-align: center;">1</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> </tr> <tr> <td>0505</td> <td>EXCH</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> </tr> <tr> <td>0505</td> <td>FG70</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> </tr> <tr> <td>0505</td> <td>PROP</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> </tr> <tr> <td>0808</td> <td>ADPE</td> <td style="text-align: center;">21</td> <td style="text-align: center;">21</td> <td style="text-align: center;">60</td> <td style="text-align: center;">21</td> </tr> <tr> <td>0808</td> <td>EXCH</td> <td style="text-align: center;">21</td> <td style="text-align: center;">21</td> <td style="text-align: center;">7</td> <td style="text-align: center;">0</td> </tr> <tr> <td>0808</td> <td>FG70</td> <td style="text-align: center;">21</td> <td style="text-align: center;">21</td> <td style="text-align: center;">0</td> <td style="text-align: center;">21</td> </tr> <tr> <td>0808</td> <td>PROP</td> <td style="text-align: center;">21</td> <td style="text-align: center;">21</td> <td style="text-align: center;">21</td> <td style="text-align: center;">21</td> </tr> <tr> <td colspan="6" style="text-align: center;">*** END OF DATA ***</td> </tr> <tr> <td colspan="6" style="text-align: center;">Start Value (Enter Full or Partial Browse Value)</td> </tr> <tr> <td colspan="6" style="text-align: center;">Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--- LOPF PREV PGUP PGDN EXIT</td> </tr> </tbody> </table>			INST	TYPE	SCREENING DAYS				NO	INST	NASA	OFA	SURPLUS		---						0505	ADPE	1	0	0	0	0505	EXCH	0	0	0	0	0505	FG70	0	0	0	0	0505	PROP	0	0	0	0	0808	ADPE	21	21	60	21	0808	EXCH	21	21	7	0	0808	FG70	21	21	0	21	0808	PROP	21	21	21	21	*** END OF DATA ***						Start Value (Enter Full or Partial Browse Value)						Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--- LOPF PREV PGUP PGDN EXIT					
INST	TYPE	SCREENING DAYS																																																																																				
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0505	ADPE	1	0	0	0																																																																																	
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0505	FG70	0	0	0	0																																																																																	
0505	PROP	0	0	0	0																																																																																	
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0808	FG70	21	21	0	21																																																																																	
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DISPLAYED DATA

- Installation No
- Type
- Screening Days:
 - Inst
 - NASA
 - OFA
 - Surplus

INPUT DATA

The Start Value field represents the beginning Inst No and Type to start the browse list. For example, if you know that the Inst No and Type starts with 0808A, then enter 0808A in the Start Value field.

- Start Value
- Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Inst No and Type list repositions to the Inst No and Type entered or the next closest value after the Inst No and Type. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 10 Inst No and Types will be displayed (if there are not 10 Inst No and Types left to browse then the remaining Inst No and Types will be displayed). If you press PF19 or PF7, the previous 10 Inst No and Types will be displayed.

4.6.1.25 Reimbursement Code Table

The Reimbursement Code Table is used by NPDMS for the verification of valid reimbursement code data and the retrieval of specific reimbursement code information for generation of system reports. Refer to the *NPDMS Data Dictionary AIM-NPDMS-DD-04.5* for field definitions. There is one record per Reimbursement Code in the Reimbursement Code Table.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **160** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Printer Destination Table - 160 screen (ND3160MA) or the Reimbursement Code Table screen (ND3001MB) is displayed and the following occurs:

4.6.1.25.1 Add Reimbursement Code

If Table Id input value = **160** and Selection value is **A**, NPDMS displays the Add screen.

INPUT DATA

4.6.1.25.2 Change Reimbursement Code

If Table Id input value = **160** and Selection value is **C**, NPDMS displays the Change screen.

INPUT DATA

All fields are protected except

- Reimbursement Code
 - Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

INPUT DATA

4.6.1.25.3 Delete Reimbursement Code

If Table Id input value = **160** and Selection value is **D**, NPDMS displays the Delete screen.

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM 03/01/01
ND3160MA / ND3160PA 14:10:22
 MSXXX

REIMBURSEMENT CODE TABLE - 160

DE TB DELETE

Reimbursement Code: * Sell by GSA? (Y/N): * Reimbursable? (Y/N): *

Reimbursement Code Desc: ****

Appropriation Acct No.: _____
(if reimbursable)

Navigation: _____

Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--
HELP LOPF PREV CNCL EXIT

INPUT DATA

All fields are protected except

- Reimbursement Code
 - Press <Enter>. The system displays the following selected record fields and the confirmation fields:
 - Sell by GSA
 - Reimbursable
 - Reimbursement Code Desc
 - Appropriation Account No.
(If Reimbursable)

INPUT DATA

- Verify Delete input value = D
 - Press <Enter>. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the

next record.

NOTE: The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

4.6.1.25.4 Browse Reimbursement Code Table

If Table Id input value = **160** and Selection value is **B**, NPDMS displays the Browse screen.

ND3001MB / ND3160PB		NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM			03/01/01
		REIMBURSEMENT CODE BROWSE			14:16:07
		BRO TB			MSXXX
REIM CODE/ DESC	GSA SALE	REIM IND	APPROPRIATION ACCOUNT NUMBER		
A	N	Y			
REIMBURSABLE/ NONDONABLE/ NOT TO BE SOLD BY GSA					
B	N	Y			
REIMBURSABLE ONLY IF SOLD/ DONABLE/ NOT TO BE SOLD BY GSA					
C	N	N			
NONREIMBURSABLE/ DONABLE/ NOT TO BE SOLD BY GSA					
D	N	N			
NONREIMBURSABLE/ NONDONABLE/ NOT TO BE SOLD BY GSA					
E	N	Y			
REIMBURSABLE (EXCHANGE/SALE)/ NONDONABLE/ NOT TO BE SOLD BY GSA					
Start Value (Enter Full or Partial Browse Value)					
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- LOPF PREV PGUP PGDN EXIT					

DISPLAYED DATA

- Reimbursement Code
- Sell by GSA
- Reimbursable
- Appropriation Account Number
- Reimbursement Code Desc

INPUT DATA

The Start Value field represents the beginning Reimbursement Code to start the browse list. For example, if you know that the Reimbursement Code starts with A, then enter A in the Start Value field.

- Start Value
- Press <Enter>, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Reimbursement Code list repositions to the Reimbursement Code entered or the next closest value after the Reimbursement Code. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 5 Reimbursement Codes will be displayed (if there are not 5 Reimbursement Codes left to browse then the remaining Reimbursement Codes No and Types will be displayed). If you press PF19 or PF7, the previous 5 Reimbursement Codes will be displayed.

4.6.1.26 Hazardous Materials Indicator Codes Table

The Hazardous Materials Indicator Codes Table is used by NPDMS for the verification of valid Hazardous Materials Indicator Codes data and the retrieval of specific Hazardous Materials Indicator Codes information for generation of system reports. Refer to the *NPDMS Data Dictionary AIM-NPDMS-DD-04.5* for field definitions. There is one record per Hazardous Materials Indicator Code in the Hazardous Materials Indicator Codes Table.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **165** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Printer Destination Table - 165 screen (ND3165MA) or the Hazardous Materials Indicator Codes Table screen (ND3005MB) is displayed and the following occurs:

4.6.1.26.1 Add Hazardous Materials Indicator Code

If Table Id input value = **165** and Selection value is **A**, NPDMS displays the Add screen.

ND3165MA / ND3165PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM HAZARDOUS MATERIALS INDICATOR CODE TABLE - 165	03/01/01 14:35:46
	A TB	ADD
		MSXXX

Hazmat Indicator Code: *

Definition: *****

Navigation: _____

Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--
HELP LOPF PREV CNCL EXIT

INPUT DATA

- Hazmat Indicator Code
- Definition
- Press <Enter>. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.26.2 Change Hazardous Materials Indicator Code

If Table Id input value = **165** and Selection value is **C**, NPDMS displays the Change screen.

INPUT DATA

All fields are protected except

- Hazmat Indicator Code
 - Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

INPUT DATA

- Definition
 - Press <Enter>. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Change screen for entry of the next record.

4.6.1.26.3 Delete Hazardous Materials Indicator Code

If Table Id input value = **165** and Selection value is **D**, NPDMS displays the Delete screen.

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM 03/01/01
ND3165MA / ND3165PA HAZARDOUS MATERIALS INDICATOR CODE TABLE - 165 14:42:16
DE TB DELETE MSXXX

Hazmat Indicator Code: *

Definition: ****

INPUT DATA

All fields are protected except

- Hazmat Indicator Code
 - Press <Enter>. The system displays the following selected record fields and the confirmation fields:
 - Definition

INPUT DATA

NOTE: The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

4.6.1.26.4 Browse Hazardous Materials Indicator Codes Table

If Table Id input value = **165** and Selection value is **B**, NPDMS displays the Browse screen.

ND3005MB / ND3165PB Valid ACT = D	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM HAZARDOUS MATERIALS INDICATOR CODE TABLE BROWSE BRO TB	03/01/01 14:43:51 MSXXX																					
<table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left; vertical-align: bottom;">ACT</th> <th style="text-align: left; vertical-align: bottom;">HAZMAT IND CODE</th> <th style="text-align: left; vertical-align: bottom;">DEFINITION</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">---</td> <td style="text-align: center;">---</td> <td style="text-align: center;">-----</td> </tr> <tr> <td style="text-align: center;">—</td> <td style="text-align: center;">D</td> <td>INDICATES THERE IS NO INFORMATION IN THE HMIS; HOWEVER,</td> </tr> <tr> <td style="text-align: center;">—</td> <td style="text-align: center;">N</td> <td>INDICATES THERE IS NO DATA IN THE HMIS AND THE NSN IN A</td> </tr> <tr> <td style="text-align: center;">—</td> <td style="text-align: center;">P</td> <td>INDICATES THERE IS NO INFO IN THE HMIS; HOWEVER, THE NS</td> </tr> <tr> <td style="text-align: center;">—</td> <td style="text-align: center;">Y</td> <td>INDICATES INFORMATION IS IN THE HAZARDOUS MATERIALS INF</td> </tr> <tr> <td colspan="3" style="text-align: center;">*** END OF DATA ***</td> </tr> </tbody> </table>			ACT	HAZMAT IND CODE	DEFINITION	---	---	-----	—	D	INDICATES THERE IS NO INFORMATION IN THE HMIS; HOWEVER,	—	N	INDICATES THERE IS NO DATA IN THE HMIS AND THE NSN IN A	—	P	INDICATES THERE IS NO INFO IN THE HMIS; HOWEVER, THE NS	—	Y	INDICATES INFORMATION IS IN THE HAZARDOUS MATERIALS INF	*** END OF DATA ***		
ACT	HAZMAT IND CODE	DEFINITION																					
---	---	-----																					
—	D	INDICATES THERE IS NO INFORMATION IN THE HMIS; HOWEVER,																					
—	N	INDICATES THERE IS NO DATA IN THE HMIS AND THE NSN IN A																					
—	P	INDICATES THERE IS NO INFO IN THE HMIS; HOWEVER, THE NS																					
—	Y	INDICATES INFORMATION IS IN THE HAZARDOUS MATERIALS INF																					
*** END OF DATA ***																							
Start Value <input type="text"/> (Enter Full or Partial Browse Value)																							
Navigation: _____ Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- LOPF PREV PGUP PGDN EXIT																							

DISPLAYED DATA

- Hazmat Indicator Code
- Definition

INPUT DATA

The Start Value field represents the beginning Hazardous Material Indicator Code to start the browse list. For example, if you know that the Hazardous Materials Indicator Code starts with A, then enter A in the Start Value field.

- Start Value
- Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Hazardous Materials Indicator Code browse list repositions to the Hazardous Materials Indicator Code entered or the next closest value after the Hazardous Materials Indicator Code. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 10 Hazardous Materials Indicator Codes will be displayed (if there are not 10 Hazardous Materials Indicator Codes left to browse then the remaining Hazardous Materials Indicator Codes will be displayed). If you press PF19 or PF7, the previous 10 Hazardous Materials Indicator Codes will be displayed.

INPUT DATA

- ACT input value = D
 - Press <Enter>. The system displays the following screen with additional information about the selected Hazardous Materials Indicator Code:

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM		03/01/01
ND3005MB / ND3165PB HAZARDOUS MATERIALS INDICATOR CODE TABLE BROWSE		14:45:33
Valid ACT = D BRO TB		MSXXX
HAZARDOUS MATERIALS INDICATOR CODE - ADDITIONAL DATA		
<p>Hazmat Indicator Code: D</p> <p>Definition:</p> <p>INDICATES THERE IS NO INFORMATION IN THE HMIS; HOWEVER, THE NSN IS IN A FSC IN TABLE II OF FEDERAL STANDARD 313 AND A MS DS SHOULD BE AVAILABLE TO THE USER</p>		

DISPLAYED DATA

- Hazardous Indicator Code
 - Definition
 - Press <Enter>. The system then re-displays the Hazardous Materials Indicator Code Table Browse screen

4.6.1.27 Property Location Table

The Property Location Table is used for the maintenance of default data for your Center. This profile data defines Center specific online NPDMS default values including the name, address, and phone number, and fax number for contact information about the property location. There is one record per NASA Installation/Subinstallation in the Property Location Table. This table should have limited user update authority.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if

an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **051** and the Enter Selection (**A**, **B**, or **C**). Then the Property Location - 051 (ND3051MA) screen or the Property Location Browser (ND3005MB) is displayed and the following occurs:

4.6.1.27.1 Add Property Location Code

If Table Id input value = **051** and Selection value is **A**, NPDMS displays the Add screen.

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM 05/16/02
ND3051MA / ND3051PA PROPERTY LOCATION - 051 13:57:02
 A TB ADD MSKKF

Installation No: ****

Property Contact: *****
Address: *****

City: ***** State: ** Zip: ***** _____
Phone: (***) *** - ***

Property Location Fax: (***) *** - ***
Property Contact Email:

INPUT DATA

record.

4.6.1.27.2 Change Property Location Table

If Table Id input value = **051** and Selection value is **C**, NPDMS displays the Change screen.

ND3051MA / ND3051PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM PROPERTY LOCATION - 051 CH TB CHANGE	05/16/02 12:34:08 MSKKF
Installation No: 0808		
Property Contact: DONALD DUCK***** Address: BLDG 4201*****		
City: HUNTSFILLE***** State: AL Zip: 35644 ____ Phone: (205) 544 - 8394		
Property Location Fax: (205) 544 - 1836		
Property Contact Email: NEAL.CANTRELL@MSFC.NASA.GOV*****		
Navigation: _____ Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT		

INPUT DATA

All fields are protected except

- Installation No
- Press **<ENTER>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields

INPUT DATA

- Property Contact
- Address (line 1)
- Address (line 2)
- City
- State
- Zip

- Phone
- Property Location Fax
- Property Contact Email
- Press <Enter>. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Change screen for entry of the next record.

4.6.1.27.3 Browse Property Location

If Table Id input value = **051** and Selection value is **B**, NPDMS displays the Browse screen.

ND3005MB / ND3051PB	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM PROPERTY LOCATION BROWSE BRO TB	03/01/01 15:34:33 MSXXX
Valid ACT = D		
ACT	INST NO	CENTER CONTACT
---	-----	-----
-	0101	XXXXXX
-	0202	XXXXXXXXXX
-	0808	XXXXXXXXXXXX
*** END OF DATA ***		
Start Value _____ (Enter Full or Partial Browse Value)		
Navigation: _____ Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- LOPF PREV PGUP PGDN EXIT		

DISPLAYED DATA

- Installation No
- Center Contact

INPUT DATA

The Start Value field represents the beginning Property Location to start the browse list. For example, if you know that the Property Location starts with 0 then enter 0 in the Start Value field.

- Start Value

- Press <Enter>, PF19 or PF7, PF20 or PF8.

If a Start Value is typed and enter is pressed, the Property Location browse list repositions to Property Location entered or the next closest value after the Property Location. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 10 Property Location will be displayed (if there are not 10 Property Location left to browse then the remaining Property Location will be displayed). If you press PF19 or PF7, the previous 10 Property Location will be displayed.

INPUT DATA

DISPLAYED DATA

- Installation No input value = your Center ID
 - Property Contact
 - Address (line 1)
 - Address (line 2)
 - City

- State
- Zip
- Phone
- Property Location Fax
- Property Contact Email
- Press <Enter>. NPDMS then re-displays the Property Location Browse screen.

4.6.1.28 Recipient Name Table

The Recipient Name Table is used by NPDMS for default data for Non-Federal recipients. This table is maintained and populated by the installation with limited user update authority.

NOTE: The Screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled in by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **170** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Recipient Name Table - 170 (ND317OMA) Screen or the Recipient Name Table Browse (ND317OMC) is displayed, and the following occurs:

4.6.1.28.1 Add Recipient Name Table

If Table Id input value = **170** and Selection value = **A**, NPDMS displays the Add Screen.

ND3170MA / ND3170MA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM RECIPIENT NAME TABLE - 170 A TB ADD	08/11/99 09:43:35 MSWCH
Recipient: ***** Agency Name: ***** Address: *****		
City: ***** State: ** Zip: ***** Phone: (***) *** - ***		
Transfer Type: *** Subtype: *****		
Navigation: _____		
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT		

INPUT DATA

- Recipient
- Agency Name
- Address (line 1)
- Address (line 2)
- City
- State
- Zip
- Phone
- Transfer Type
- Transfer Subtype

- Press <ENTER> NPDMS then displays the Transfer Type Browse Screen.

ND3180MC / ND3180NA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM TRANSFER TYPE TABLE	08/11/99 09:44:28 MSXXX
Valid ACT = A,S		
	ACT TYPE TEXT	
	---	-----
	- AAA	AAAAAAA
	- ADD	TEST ADD
	- ALT	ALTERNATIVE
	- ALY	ALTERNATIVE2
	- CO	COLLEGE
	- ED	EDUCATION
	- NEW	NEW RECORD
	- NP	NON-PROFIT
	- N1	NEW ONE
	- N2	NEW 2
	Start Value	_____ (Enter Full or Partial Browse Value)
	Navigation:	
	Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--	
	LOPF PREV	PGUP PGDN EXIT

INPUT DATA

The Start Value field represents the beginning Transfer Type Id to start the browse list. For example, if you know that the Transfer Type starts with AL, then enter AL in the Start Value field.

Start Value

Press <ENTER>, PF19, PF7, PF20 or PF8.

If a Start Value is typed and enter is pressed, the Transfer Type browse list repositions to the Transfer Type entered or the next closest value after the Transfer Type. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Transfer Types will be displayed (if there are not 10 Transfer Types left to browse, the remaining Transfer Types will be displayed). If you press PF19 or PF7 the 10 previous Transfer Types will be displayed.

INPUT DATA

ACT input value = A or D

Press <ENTER>. The system displays the Transfer Type data if input value = **D**.
If input value = **A**, the system displays Transfer Type Add Screen.

ND3180MA / ND3180MA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM TRANSFER TYPE TABLE - 180 A TB ADD	08/11/99 09:52:09 MSXXX
---------------------	--	-------------------------------

Type: ***
Text: *****

Navigation: _____

Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--
HELP LOPF PREV CNCL EXIT

INPUT DATA

- Type
- Text
- Press <ENTER>. NPDMS then displays the Transfer Subtype Browse Screen.

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM 08/11/99
TRANSFER SUBTYPE TABLE 09:45:12
ND3180MC / ND3190NA MSXXX
Valid ACT = A,S

ACT	SUBTYPE	TEXT
---	-----	-----
-	AAAAAA	AAAAAAA
-	ADDADD	TEST ADD
-	AJHS	APPLEBY JUNIOR HIGH SCHOO
-	HS	HOME SCHOOL
-	NEW1	NEW ONE
-	PAK12	PAROCHIAL K-12
-	PAK6	PAROCHIAL K-6
-	PA78	PAROCHIAL 7-8
-	PA912	PAROCHIAL 9-12
-	PRK12	PRIVATE K-12
Start Value		(Enter Full or Partial Browse Value)

Navigation: _____
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--
LOPF PREV PGUP PGDN EXIT

INPUT DATA

The Start Value field represents the beginning Transfer Subtype Id to start the browse list. For example, if you know that the Transfer Subtype starts with AL, then enter AL in the Start Value field.

Start Value

Press **<ENTER>**, **PF19**, **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Transfer Subtype browse list repositions to the Transfer Subtype entered or the next closest value after the Transfer Subtype. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Transfer Subtypes will be displayed (if there are not 10 Transfer Subtypes left to browse, the remaining Transfer Subtypes will be displayed). If you press PF19 or PF7 the 10 previous Transfer Subtypes will be displayed.

INPUT DATA

- Press <ENTER>. The system displays the Transfer Subtype data if input value = **D**. If input value = **A**, the system displays Transfer Subtype Add Screen.

ND3190MA / ND3190MA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM TRANSFER SUBTYPE TABLE - 190 A TB ADD	08/11/99 09:56:49 MSXXX
Subtype: *****		
Text: *****		
Navigation: _____		
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL		EXIT

INPUT DATA

- Subtype
- Text
- Press <ENTER>. NPDMS then redisplays the Recipient Name Add Screen.

ND3170MA / ND3170MA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM RECIPIENT NAME TABLE - 170 A TB ADD	08/11/99 09:43:35 MSXXX		
Recipient:	*****			
Agency Name:	*****			
Address:	*****			
City:	*****	State: **	Zip: ****	_____
Phone:	(***) *** - ***			
Transfer Type:	***			
Subtype:	*****			
Navigation: _____				
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL		EXIT		

INPUT DATA

Press <ENTER>. The system displays the message "Record Successfully Added" and remains on the Add screen for entry of the next record.

4.6.1.28.2 Change Recipient Name Table Change

If Table Id input value = **170** and Selection value = **C**, NPDMS displays the Change Screen.

ND3170MA / ND3170MA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM RECIPIENT NAME TABLE - 170 CH TB CHANGE	08/11/99 09:49:07 MSXXX
Recipient: ***** Agency Name: ***** Address: *****		
City: ***** State: ** Zip: **** Phone: (*) *** - ****		
Transfer Type: *** Subtype: *****		
Navigation: _____		
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL		EXIT

INPUT DATA

- Recipient
- Press <ENTER>. NPDMS then displays the requested record allowing the user to make modifications to the remaining fields.

INPUT DATA

- Recipient
- Agency Name
- Address (line 1)
- Address (line 2)
- City

- State
- Zip
- Phone
- Press <Enter>. The system then displays the message ‘Record Successfully Changed’ and remains on the Change Screen for entry of the next record.

NOTE: If the user modifies the Transfer Type or Transfer Subtype fields, the Transfer Browse screen and Transfer Subtype Browse screens are displayed.

4.6.1.28.3 Delete Recipient Name Table

If Table Id input value = **170** and Selection value = **D**, NPDMS displays the Delete Screen.

INPUT DATA

All fields are protected except:

- Recipient
 - Press <ENTER>. The system then displays the following selected record fields and the confirmation fields:
 - Recipient
 - Agency Name
 - Address (line 1)
 - Address (line 2)
 - City
 - State
 - Zip
 - Phone

- Press <Enter>. The system then displays the message ‘Record Successfully Changed’ and remains on the Change Screen for entry of the next record.

INPUT DATA

- Verify Delete input value = **D**
 - Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

4.6.1.28.4 Browse Recipient Name Table

If Table Id input value = **170** and Selection value = **B**, NPDMS displays the Browse Screen.

DISPLAYED DATA

- Recipient
 - Recipient Agency

INPUT DATA

The Start Value field represents the beginning Recipient Name Id to start the browse list. For example, if you know that the Recipient Name starts with AL, then enter AL in the Start Value field.

- Start Value
 - Press <ENTER>, PF19, PF7, PF20 or PF8.

If a Start Value is typed and enter is pressed, the Recipient Name browse list repositions to the Recipient Name entered or the next closest value after the Recipient Name. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Recipient Name will be displayed (if there are not 10 Recipient Names left to browse, the remaining Recipient Names will be displayed). If you press PF19 or PF7 the 10 previous Recipient Names will be displayed.

INPUT DATA

Press <ENTER>. The system displays the Recipient Name data.

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM 08/11/99
ND3170MC / ND3170PB RECIPIENT NAME TABLE 09:47:21
Valid ACT = D BRO TB MSXXX
RECIPIENT NAME

Recipient: HUNTSVILLE**
Agency Name: HUNTSVILLE HIGH SCHOOL*****
Address: 123 MAIN STREET*****
BLDG. A _____
City: HUNTSVILLE***** State: AL Zip: 35802 ____
Phone:(256) 544 - 5386

Transfer Type: ED* EDUCATION
Subtype: PA912* PAROCHIAL 9-12

Start Value
_____ (Enter Full or Partial Browse Value)

Navigation: _____
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--
LOPF PREV PGUP PGDN EXIT

DISPLAYED DATA

- Recipient
- Agency Name
- Address (line 1)
- Address (line 2)
- City
- State
- Zip
- Phone
- Press <Enter>. The system then re-displays the Recipient Name Browse Screen.

4.6.1.29 Transfer Type Table

The Transfer Type Table is used by NPDMS for default data for Non-Federal Transfer Types. This table is maintained and populated by the installation with limited user update authority.

NOTE: The Screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled in by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **180** and the Enter Selection (**A**, **B**, **C**, or **D**).

4.6.1.29.1 Add Transfer Type Table

If Table Id input value = **180** and Selection value = **A**, NPDMS displays the Add Screen.

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM ND3180MA / ND3180MA	08/11/99 TRANSFER TYPE TABLE - 180 A TB ADD	09:52:09 MSXXX
Type: ***		
Text: *****		
Navigation: _____		
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL EXIT		

INPUT DATA

- Type
- Text
- Press <ENTER>. The system then displays the message ‘Record Successfully Added’ and remains on the Add screen for entry of the next record.

4.6.1.29.2 Change Transfer Type Table

If Table Id input value = **180** and Selection value = **C**, NPDMS displays the Change Screen.

ND3180MA / ND3180MA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM TRANSFER TYPE TABLE - 180 CH TB CHANGE	08/11/99 09:54:43 MSXXX
Type: *** Text: *****		
Navigation: _____		
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL		EXIT

INPUT DATA

All fields are protected except

- Transfer Type
- Press <ENTER>. NPDMS then displays the requested record allowing the user to make modifications to the remaining fields.

INPUT DATA

- Text
- Press <ENTER>. NPDMS then displays then message 'Record Successfully Changed' and remains on the change screen for entry of the next record.

4.6.1.29.3 Delete Transfer Type Table

If Table Id input value = **180** and Selection value = **D**, NPDMS displays the Delete Screen.

INPUT DATA

All fields are protected except

- Transfer Type
 - Press <ENTER>. The system then displays the following selected record fields and the confirmation fields:
 - Text

INPUT DATA

- Verify Delete input value = **D**
 - Press <Enter>. NPDMS then displays the message ‘Record Successfully Deleted’ and remains on the Delete screen for entry of the next record.

4.6.1.29.4 Browse Transfer Type Table

If Table Id input value = **180** and Selection value = **B**, NPDMS displays the Browse Screen.

ND3001MB / ND3180PB	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM TRANSFER TYPE BROWSE BRO TB	08/11/99 09:53:38 MSXXX																										
<table border="0"><tr><th>TYPE ID</th><th>TEXT</th></tr><tr><td>AAA</td><td>AAAAAAA</td></tr><tr><td>ADD</td><td>TEST ADD</td></tr><tr><td>ALT</td><td>ALTERNATIVE</td></tr><tr><td>ALY</td><td>ALTERNATIVE2</td></tr><tr><td>CO</td><td>COLLEGE</td></tr><tr><td>ED</td><td>EDUCATION</td></tr><tr><td>NEW</td><td>NEW RECORD</td></tr><tr><td>NP</td><td>NON-PROFIT</td></tr><tr><td>N1</td><td>NEW ONE</td></tr><tr><td>N2</td><td>NEW 2</td></tr><tr><td colspan="2">Start Value</td></tr><tr><td colspan="2">(Enter Full or Partial Browse Value)</td></tr></table>			TYPE ID	TEXT	AAA	AAAAAAA	ADD	TEST ADD	ALT	ALTERNATIVE	ALY	ALTERNATIVE2	CO	COLLEGE	ED	EDUCATION	NEW	NEW RECORD	NP	NON-PROFIT	N1	NEW ONE	N2	NEW 2	Start Value		(Enter Full or Partial Browse Value)	
TYPE ID	TEXT																											
AAA	AAAAAAA																											
ADD	TEST ADD																											
ALT	ALTERNATIVE																											
ALY	ALTERNATIVE2																											
CO	COLLEGE																											
ED	EDUCATION																											
NEW	NEW RECORD																											
NP	NON-PROFIT																											
N1	NEW ONE																											
N2	NEW 2																											
Start Value																												
(Enter Full or Partial Browse Value)																												
<p>Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--- LOPF PREV PGUP PGDN EXIT</p>																												

DISPLAYED DATA

- Type ID
- Text

INPUT DATA

The Start Value field represents the beginning Transfer Type Id to start the browse list. For example, if you know that the Transfer Type starts with AL, then enter AL in the Start Value field.

Start Value

Press **<ENTER>**, **PF19**, **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Transfer Type browse list repositions to the Transfer Type entered or the next closest value after the Transfer Type. If a Start Value is not entered and enter is pressed, or if PF20 or

PF8 is pressed, the next 10 Transfer Types will be displayed (if there are not 10 Transfer Types left to browse, the remaining Transfer Types will be displayed). If you press PF19 or PF7 the 10 previous Transfer Types will be displayed.

4.6.1.30 Transfer Subtype Table

The Transfer Subtype Table is used by NPDMS for default data for Non-Federal Transfer Subtypes. This table is maintained and populated by the installation with limited user update authority.

NOTE: The Screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled in by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **190** and the Enter Selection (**A**, **B**, **C**, or **D**).

4.6.1.30.1 Add Transfer Subtype Table

If Table Id input value = **190** and Selection value = **A**, NPDMS displays the Add Screen.

ND3190MA / ND3190MA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM TRANSFER SUBTYPE TABLE - 190 A TB ADD	08/11/99 09:56:49 MSXXX
Subtype: *****		
Text: *****		
Navigation: _____		
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL		EXIT

INPUT DATA

- Subtype
- Text
- Press <ENTER>. The system then displays the message 'Record Successfully Added' and remains on the Add screen for entry of the next record.

If enter is pressed Transfer Subtype Add Screen is redisplayed with the message Record Successfully Added.

4.6.1.30.2 Change Transfer Subtype Table

If Table Id input value = **190** and Selection value = **C**, NPDMS displays the Change Screen.

ND3190MA / ND3190MA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM TRANSFER SUBTYPE TABLE - 190 CH TB CHANGE	08/11/99 09:59:05 MSXXX
Subtype: *****		
Text: *****		
Navigation: _____		
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- HELP LOPF PREV CNCL		EXIT

INPUT DATA

All fields are protected except

- Transfer Subtype

- Press <ENTER>. NPDMS then displays the requested record allowing the user to make modifications to the remaining fields.

INPUT DATA

- Text
 - Press <ENTER>. NPDMS then displays the message ‘Record Successfully Changed’ and remains on the change screen for entry of the next record.

4.6.1.30.3 Delete Transfer Type Table

If Table Id input value = **190** and Selection value = **D**, NPDMS displays the Delete Screen.

INPUT DATA

All fields protected except

- Transfer Subtype
 - Press <ENTER>. The system displays the following selected record fields and the confirmation fields:
 - Text

INPUT DATA

- Press <Enter>. NPDMS then displays the message 'Record Successfully Deleted' and remains on the Delete screen for entry of the next record.

4.6.1.30.4 Browse Transfer Subtype Table

If Table Id input value = **190** and Selection value = **B**, NPDMS displays the Browse Screen.

ND3001MB / ND3190PB	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM TRANSFER SUBTYPE BROWSE BRO TB	08/11/99 09:57:52 MSXXX																										
<table border="0"><tr><td>SUBTYPE ID</td><td>TEXT</td></tr><tr><td>-----</td><td>-----</td></tr><tr><td>AAAAAA</td><td>AAAAAAA</td></tr><tr><td>ADDADD</td><td>TEST ADD</td></tr><tr><td>AJHS</td><td>APPLEBY JUNIOR HIGH SCHOO</td></tr><tr><td>HS</td><td>HOME SCHOOL</td></tr><tr><td>NEW1</td><td>NEW ONE</td></tr><tr><td>PAK12</td><td>PAROCHIAL K-12</td></tr><tr><td>PAK6</td><td>PAROCHIAL K-6</td></tr><tr><td>PA78</td><td>PAROCHIAL 7-8</td></tr><tr><td>PA912</td><td>PAROCHIAL 9-12</td></tr><tr><td>PRK12</td><td>PRIVATE K-12</td></tr><tr><td>Start Value</td><td>(Enter Full or Partial Browse Value)</td></tr></table>			SUBTYPE ID	TEXT	-----	-----	AAAAAA	AAAAAAA	ADDADD	TEST ADD	AJHS	APPLEBY JUNIOR HIGH SCHOO	HS	HOME SCHOOL	NEW1	NEW ONE	PAK12	PAROCHIAL K-12	PAK6	PAROCHIAL K-6	PA78	PAROCHIAL 7-8	PA912	PAROCHIAL 9-12	PRK12	PRIVATE K-12	Start Value	(Enter Full or Partial Browse Value)
SUBTYPE ID	TEXT																											
-----	-----																											
AAAAAA	AAAAAAA																											
ADDADD	TEST ADD																											
AJHS	APPLEBY JUNIOR HIGH SCHOO																											
HS	HOME SCHOOL																											
NEW1	NEW ONE																											
PAK12	PAROCHIAL K-12																											
PAK6	PAROCHIAL K-6																											
PA78	PAROCHIAL 7-8																											
PA912	PAROCHIAL 9-12																											
PRK12	PRIVATE K-12																											
Start Value	(Enter Full or Partial Browse Value)																											
Navigation: Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24-- LOPF PREV PGUP PGDN EXIT																												

DISPLAYED DATA

- Subtype ID
- Text

INPUT DATA

The Start Value field represents the beginning Transfer Subtype Id to start the browse list. For example, if you know that the Transfer Subtype starts with AL, then enter AL in the Start Value field.

- Start Value
- Press <ENTER>, **PF19**, **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Transfer Subtype browse list repositions to the Transfer Subtype entered or the next closest value after the Transfer Type. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Transfer Subtypes will be displayed (if there are not

10 Transfer Subtypes left to browse, the remaining Transfer Subtypes will be displayed). If you press PF19 or PF7 the 10 previous Transfer Subtypes will be displayed.

4.7 CASE REVIEW

This function provides a detailed online display of the case record with its associated screening data and freeze information for a single item as well as a component system in the NPDMS Data Base.

The user has the option to select the Case Review process from the NPDMS Main Menu or transaction processing or freeze processing screens. The process is limited to review of the case and item from which the case review is requested. Control returns to the screen where the Case Review is initiated.

NOTE: When navigating through NPDMS, the Fastpath name (limited to eight characters) is displayed on the fourth line starting at the center of the screen.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

4.7.1 Case Review Selection Processing

The information displayed on any of the following Case Review screens are not modifiable by the user and thus edit checks are not performed by the system. To view all data for a case, several screens are presented one at a time.

- From the Main Menu, type **4** at Enter Selection along with the Property Case Number and an Item Id, and Press <Enter> to access Case Review. The Case Review Screen 1 (ND4000MA) is then displayed.
- If Enter Choice value = I (Next Item), NPDMS then displays the next item of the same case, if any on the Case Review Screen 1 (ND4000MA).